



DATE: March 23, 2013

AGENDA ITEM #3

AGENDA REPORT

TO: Historical Commission
FROM: Sean K. Gallegos, Staff Liaison
SUBJECT: FY 2015/16 – 2019/20 Capital Improvement Program

RECOMMENDATION:

Review the City's five-year Capital Improvement Program

BACKGROUND

The City Council has requested that each commission review the City's Capital Improvement Program (CIP) for consistency with the General Plan. Additionally, The Council is seeking input from the each commission on potential new projects that could be added to the CIP before staff presents the draft five-year capital improvement plan. Any commission input will be forwarded to the City Council.

The complete CIP is available online at <http://www.losaltosca.gov/financeit/page/capital-improvement-program>. The City's General Plan is available online at [:http://www.losaltosca.gov/commdev/planning/generalplan/index.html](http://www.losaltosca.gov/commdev/planning/generalplan/index.html).

DISCUSSION

With a focus on the Historical Commission's areas of responsibility, staff recommends that the Commission:

1. Review the existing capital projects and recommend if any should be re-prioritized to different years;
2. Identify if any capital projects within the Commission's area of responsibility that no longer meet a community need and could be eliminated from the list of projects;
3. Identify any unscheduled projects that might be placed in the five-year schedule; and
4. Make a recommendation on if any new projects should be added to the CIP.

Capital Improvement Program Projects

The annual and ongoing Commission related project approved in the CIP is the Halsey House Renovation/Replacement, which was approved for 2013/2014. Staff must note: the City Council

has directed the Halsey House Renovation/Replacements occur with private funding, and the 2013/2014 funding was deleted from the CIP program.

For any changes, the Commission should provide a short memo describing the reasons for the recommended changes. This can come from either the Chair or the staff liaison.