



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM - Wednesday, March 20, 2024

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Associate Planner Liu

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of February 7, 2024.

Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of February 7, 2024.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. SC21-0044 – Bahi Oreizy – 627 Covington Road

Design Review for the construction of a new two-story house including 2,801 square feet at the first story and 1,315 square feet at the second story. This project is categorically exempt from environmental review under 15303 of the California Environmental Quality Act (CEQA). *Project Planner: Liu*

STAFF PRESENTATION

Associate Planner Liu presented the staff report recommending approval of design review application SC21-0044 subject to the listed findings and conditions.

PUBLIC COMMENT

Project applicant Leo Li spoke to the project. Terri Courture provided public comment.

Action: Zoning Administrator Zornes approved design review application SC23-0017 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

3. SC23-0012 – LEL Design, Inc. – 741 Sunshine Court

Design Review for the construction of a new two-story house including 2,202 square feet at the first story, 1,449 square feet at the second story, and 2,078 square feet at the basement. This project is categorically exempt from environmental review under 15303 of the California Environmental Quality Act (CEQA). *Project Planner: Liu*

STAFF PRESENTATION

Associate Planner Liu presented the staff report recommending approval of design review application SC23-0012 subject to the listed findings and conditions.

PUBLIC COMMENT

Sharon Fingold, Richard Sillman, and Lou Cartalano provided public comments.

Action: Zoning Administrator Zornes approved design review application SC23-0012 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

4. SC24-0001 – Steven Collom – 284 Alvarado Avenue

Design Review for a new 3,540 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 (“New Construction or Conversion of Small Structures”) of the California Environmental Quality Act (CEQA). *Project Planner: Gallegos THIS ITEM HAS BEEN CONTINUED TO THE APRIL 3, 2024 ZONING ADMINISTRATOR MEETING*

PUBLIC COMMENT

Beena Parmar and Jamie Cheng provided public comments.

Action: Zoning Administrator Zornes continued design review application SC24-0001 to the April 3, 2024 Zoning Administrator meeting.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 5:01 PM.



[Nick Zornes \(Apr 4, 2024 13:40 PDT\)](#)

Nick Zornes

Zoning Administrator






ZA 3-20-24 Regular Meeting FINAL action minutes

Final Audit Report

2024-04-04

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