



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM - Wednesday, November 15, 2023

***Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA***

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams

STAFF: Senior Planner Golden, Senior Planner Gallegos, and Associate Planner Healy

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of November 1, 2023.

Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of November 1, 2023.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. SC23-0001 - Andrew McIntyre - 474 San Luis Avenue

Design Review for the demolition of the existing house and construction of a new two-story single-family residence with 2,336 square feet on the first story and 1,487 square feet on the second story. An 850 square-foot attached ADU is included in the project, but is not subject to design review. This project is categorically exempt from environmental review under 15303 of the California Environmental Quality Act (CEQA). *Project Planner: Golden*

STAFF PRESENTATION

Senior Planner Golden presented the staff report recommending approval of design review application SC23-0001 subject to the listed findings and conditions.

PUBLIC COMMENT

None.

Action: Zoning Administrator Zornes approved design review application SC23-0001 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

3. SC23-0013 – Chris Kummerer – 241 Sunkist Lane

Design review for a new approximately 4,619 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Healy*

STAFF PRESENTATION

Associate Planner Healy presented the staff report recommending approval of design review application SC23-0013 subject to the listed findings and conditions.

APPLICANT

Applicant/architect Chris Kummerer spoke to the project and design including revisions made due to staff and neighbor comments.

Property owner Namitha Kumar spoke to the project and thanked staff for their time.

PUBLIC COMMENT

Hao Tang, Dave Edgren, Xiang Xu, and Sarosh Vesuna provided public comments.

Action: Zoning Administrator Zornes approved design review application SC23-0013 per the staff report findings and conditions, with revised conditions 5a and 5b to reflect the previous posted tree removal permits, and a new condition 5d to add one (1) Category II tree located anywhere on the subject property.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

4. SC23-0014 – S. Sahni – 370 Chamisal Avenue

Design review for a 246 square-foot first story and 792 square-foot second story addition to an existing one-story house. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Planner: Gallegos*

STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC23-0014 subject to the listed findings and conditions.

PUBLIC COMMENT

None.

Action: Zoning Administrator Zornes approved design review application SC23-0014 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:37 PM.



[NICK ZORNES \(Dec 11, 2023 18:42 PST\)](#)

Nick Zornes

Zoning Administrator



ZA 11-15-23 Regular Meeting FINAL action minutes

Final Audit Report

2023-12-12

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