



ZONING ADMINISTRATOR MEETING MINUTES

4:00 PM - Wednesday, September 20, 2023

*Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA*

CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes

STAFF: Planning Manager Williams and Associate Planner Healy

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR.

1. **Zoning Administrator Meeting Minutes**

Approval of the DRAFT minutes of the regular meeting of September 6, 2023.

Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of September 6, 2023.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

PUBLIC HEARING

2. **SC23-0007 – Wanchen Cai – 226 Solana Drive**

Design review for a new approximately 4,103 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Manager: Healy*

STAFF PRESENTATION

Associate Planner Healy presented the staff report recommending approval of design review application SC23-0007 subject to the listed findings and conditions.

PUBLIC COMMENT

The project architect Wanchen Cai made a presentation and made himself available for any questions.

Resident Bruce Busby provided public comment.

Zoning Administrator Zornes closed the public comment period.

Action: Zoning Administrator Zornes approved design review application SC23-0007 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

3. SC23-0010 – Jim Maliksi – 746 Casa Bonita Court

Design review for a new approximately 3,721 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. *Project Manager: Healy*

STAFF PRESENTATION

Associate Planner Healy presented the staff report recommending approval of design review application SC23-0010 subject to the listed findings and conditions.

PUBLIC COMMENT

The property owner made himself available for any questions.

Zoning Administrator Zornes closed the public comment period.

Action: Zoning Administrator Zornes approved design review application SC23-0010 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:

AYES: Zornes

NOES: None

POTENTIAL FUTURE AGENDA ITEMS

None.

ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:16 PM.



NICK ZORNES (Nov 7, 2023 12:57 PST)

Nick Zornes

Zoning Administrator