

**YOUTH COMMISSION**  
**2020/21 Work Plan**  
(30 December 2020)

<b>Goal</b>	<b>Projects</b>	<b>Assignments</b>	<b>Target Date</b>	<b>City Priority related to</b>	<b>Status</b>
Increase Awareness on Issues Related to Social Justice	Provide input on school resource officers	<ul style="list-style-type: none"> <li>Attend the citizen’s police task force meeting</li> <li>Make a recommendation to the Task Force or City Council</li> </ul>	November 2020	Community Engagement	Complete
Increase Awareness on Issues Related to the Environment	Create an environmental-themed holiday tree for Downtown	<ul style="list-style-type: none"> <li>Create environmental-themed ornaments and decorations</li> <li>Decorate the tree in Downtown Los Altos</li> </ul>	December 2020	Environmental Sustainability	Complete
	Apply for the Silicon Valley Clean Energy Education Fund Grant	<ul style="list-style-type: none"> <li>Develop a project</li> <li>Complete grant application</li> </ul>	December 2020		Complete
Assist with City Special Events and Host Commission Sponsored Events	Host a holiday event for the community	<ul style="list-style-type: none"> <li>Create a list of characters for holiday meet and greet</li> <li>Create marketing materials and promote the event</li> <li>Recruit volunteers</li> </ul>	December 2020	Community Engagement	Complete
	Holiday Toy Drive	<ul style="list-style-type: none"> <li>Partner with local nonprofit</li> <li>Create website for donations</li> <li>Create marketing materials and promote the event</li> </ul>	December 2020		Complete
	Holiday Cards for Volunteers	<ul style="list-style-type: none"> <li>Obtain mailing list of senior volunteers</li> </ul>	December 2020		Complete

		<ul style="list-style-type: none"> <li>• Create and mail holiday cards</li> </ul>			
Promote Youth-led Programs and Events	Manage and utilize the Youth Ambassador Group	<ul style="list-style-type: none"> <li>• Recruit youth to join the Ambassador group</li> <li>• Utilize the Ambassadors in marketing teen programs</li> </ul>	On-going	Community Engagement	In Progress