



DATE: November 2, 2015

AGENDA ITEM # 5

TO: Youth Commission
FROM: Zack Silva, Staff Liaison
SUBJECT: Regular meeting time and schedule

RECOMMENDATION:

Review the regular meeting day and time and adjust, if needed

BACKGROUND

The Youth Commission holds its regular meetings on the first Monday of each month at 6:30 p.m. in Room 2 at the Hillview Community Center. The Youth Commission may adjust the day or time of its meeting schedule as indicated by the Los Altos Municipal Code.

DISCUSSION

Commission meetings are typically held in the evenings, generally beginning at 7:00 p.m., to allow members of the public greater flexibility to attend. Therefore, it is recommended that the meetings not begin any earlier than 5:00 p.m.