

**MINUTES OF A REGULAR MEETING OF THE SENIOR COMMISSION OF THE  
CITY OF LOS ALTOS/TOWN OF LOS ALTOS HILLS, HELD ON  
MONDAY, JULY 11, 2016 BEGINNING AT 4:30 P.M. AT HILLVIEW COMMUNITY CENTER,  
97 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA**

**ESTABLISH QUORUM**

PRESENT: Commission Members Anderson, Basiji, Harding, Lemes, Murray, Hawks Torbeck, Vincent.

ABSENT: None.

**PLEDGE OF ALLEGIANCE**

Recreation & Community Services Director Hernandez led the Pledge of Allegiance.

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments on items not on the agenda.

**ITEMS FOR CONSIDERATION/ACTION**

1. Introductions

Action: None taken. City staff and Commissioners introduced themselves and provided a brief background.

2. Commissioner Training

Action: None taken. Commissioners received training from City Attorney Jolie Houston on the Brown Act and meeting process. Commissioners also received information regarding Commissioner and Staff Liaison roles and expectations from Staff Liaison Jaime Chew.

3. Selection of Chair and Vice Chair

Action: Jim Basiji was nominated and unanimously approved to be the Chair of the Senior Commission. Tracie Murray was nominated and unanimously approved to be the Vice Chair of the Senior Commission.

4. Commission Meeting Schedule

Action: None taken. The Commissioners agreed that the regular Senior Commission meeting is to be held on the 1<sup>st</sup> Monday of the month at 4:00 P.M. They also agreed to rotate the location of the meetings. This item will be continued to the next meeting to finalize locations according to facility availability.

5. City Council Meeting Attendance

Action: None taken. The Commission received the City Council Meeting Attendance schedule.

## **INFORMATIONAL ITEMS**

### 6. Staff Report

Action: None taken. The Commission received information and announcements from City staff.

## **COMMISSIONERS' REPORTS AND COMMENTS**

Staff Liaison Chew indicated to the Commission that this section would be the time to report information obtained from other attended meetings.

## **POTENTIAL FUTURE AGENDA ITEMS**

Work Plan  
Hillview Community Center

## **ADJOURNMENT – 6:23 P.M.**

Staff Liaison Chew adjourned the meeting.