



DATE: February 1, 2021

AGENDA ITEM # 2

TO: Senior Commission

FROM: Bridget Matheson, City of Los Altos Staff Liaison

SUBJECT: Fiscal Year 2020/21 Work Plan

RECOMMENDATION:

Request that the Work Plan Subcommittee meet and propose updates to be considered by the whole commission at its March 1, 2021 meeting in preparation for the joint meeting with City Council on May 4, 2021.

BACKGROUND

Annually, City Council hosts a joint meeting with a group of appointed commissions to be scheduled in separated sessions to review each commission Work Plan, including accomplishments and recommendations for the next year. The Work Plan guides the work of the Commission for the term year.

The scheduled joint meeting is based on the term year of the commission and scheduled reorganization. The Senior Commission term year is March to March. Reorganization will be held at the regular Senior Commission meeting on April 5, 2021, followed by a joint meeting with the City Council on May 4, 2021.

DISCUSSION

At its regular meeting of January 4, 2021, the Senior Commission discussed public correspondence suggesting that the commission prioritize and schedule projects that are currently listed on their Fiscal Year 2020/21 Work Plan. While COVID-19 protocols may impact the ability to achieve targeted timelines, it was recommended that the commission further discuss the Work Plan. Due to the timing of the joint meeting, staff is recommending that the Work Plan Subcommittee meet and propose updates, including priorities and timelines.