

**MINUTES OF A REGULAR MEETING OF THE SENIOR COMMISSION OF THE
CITY OF LOS ALTOS/TOWN OF LOS ALTOS HILLS, HELD ON
MONDAY, JUNE 5, 2017 BEGINNING AT 3:37 P.M. AT
TOWN OF LOS ALTOS HILLS PARKS & RECREATION BUILDING,
26379 FREMONT ROAD, LOS ALTOS HILLS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Commissioners Basiji, Harding, Lemes, Murray, Torbeck, Vincent

ABSENT: None

PLEDGE OF ALLEGIANCE

Chair Murray led the Pledge of Allegiance.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Anabel Pelham requested to agendize items for future Senior Commission meetings—review and discussion of the Age Friendly focus groups, and potentially having the Senior Commission become involved in Club 55.

ITEMS FOR CONSIDERATION/ACTION

1. Approval of Minutes – May 1, 2017

Action: Upon a motion by Vice Chair Harding, seconded by Commissioner Basiji the Commission approved 5 – 0 the minutes of the May 1, 2017 meeting, Commissioner Torbeck abstained since she was not present at the meeting.

2. Arts Commission Public Art Master Plan Presentation

Action: None taken. Nancy Ellickson gave the presentation, and the Senior Commission provided some feedback.

3. Senior Commission July Meeting

Action: Upon a motion by Commissioner Torbeck, seconded by Commissioner Basiji, the Commission unanimously approved 6 – 0 to cancel the regularly scheduled Senior Commission meeting on Monday, July 3 and hold a special meeting on Monday, July 10.

4. Senior Commission Meeting Schedule

Action: Upon a motion by Commissioner Basiji, seconded by Commissioner Torbeck, the Commission unanimously approved 6 – 0 to approve the proposed Senior Commission meeting dates for 2017 – 2018 as submitted.

5. City Council Meeting Schedule

Action: Upon a motion by Commissioner Torbeck, seconded by Vice Chair Harding, the Commission unanimously approved 6 – 0 to approve the City Council Meeting Schedule with the following amendments:

- June 13 – Harding
- June 15 – Basiji
- July 11 – Vincent
- July 20 – Basiji
- August 17 – Lemes
- August 22 – Murray
- September 12 – Torbeck
- October 19 – Basiji
- October 24 – Vincent
- November 7 – Murray
- November 28 – Harding
- December 21 - Basiji

INFORMATIONAL ITEMS

6. Update on Grant Community Center Projects

Action: None taken. Recreation & Community Services Manager Jaime Chew provided an update on completed, in-progress and planned updates to the Grant Community Center. The Community Center Subcommittee will host a focus group at Grant to get feedback regarding programs and space at Grant Community Center.

7. Update on Hillview Community Center Project

Action: None taken. Recreation & Community Services Manager Jaime Chew provided an update on the progress of the Hillview Community Center Project. The Senior Commission discussed drafting a letter of recommendation to the Hillview Community Center Project Task Force for consideration when allocating

8. Receive information and announcements from City and Town Staff

Action: None taken.

Updates:

Bridget Matheson has joined the City of Los Altos Recreation & Community Services Department as the new Recreation Supervisor.

Marketing:

The Outreach Subcommittee and City Staff met to discuss marketing efforts. Current efforts include: press releases and paid ad space for the Town Crier; Facebook, Next Door and website posts; email blasts; the Spotlight Newsletter; flyers; posters; and the “Street Team.” The subcommittee suggested to include the Palo Alto Daily/Weekly and the Mountain View Voice in press releases.

Programs & Events:

The Monthly Senior Walk in Los Altos Hills will be on June 6 at 10am.

The Grant Senior Program will be hosting a meditation series with Hwansan Sunim in June.

The City of Los Altos Senior Program will be hosting it's A La Soiree event on Thursday, June 22 from 5pm – 7pm at the Los Altos History Museum.

The Town of Los Altos Hills will be hosting a tour of Little House on Thursday, June 22 from 10am – 11am.

9. Recreation & Community Services Department Organizational Chart

Action: None taken. Recreation & Community Services Manager Jaime Chew presented the organizational chart.

COMMISSIONERS' REPORTS AND COMMENTS

Community Center Subcommittee will be hosting an upcoming focus group meeting at Grant Community Center.

Outreach Subcommittee will set up a meeting to look into a joint logo.

The Safety Committee announced that the members were BAT certified.

POTENTIAL FUTURE AGENDA ITEMS

Resource Binder

ADJOURNMENT – 5:30pm

Chair Murray adjourned the meeting.