

**MINUTES OF A SPECIAL MEETING OF THE SENIOR COMMISSION OF THE
CITY OF LOS ALTOS/TOWN OF LOS ALTOS HILLS, HELD ON
MONDAY, JANUARY 9, 2017 BEGINNING AT 4:02 P.M. AT
GRANT COMMUNITY CENTER ROOM 1,
1575 HOLT AVENUE, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Commission Members Basiji, Harding, Lemes, Murray, Torbeck, Vincent

ABSENT: Commission Member Anderson

PLEDGE OF ALLEGIANCE

Commissioner Basiji led the Pledge of Allegiance.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Betsy Reeves, Betty Ramans and Carlos Shaw provided commentary about Grant Park Senior Programs and lunch.

ITEMS FOR CONSIDERATION/ACTION

1. Approval of Minutes – December 5, 2016

Action: Upon a motion by Commissioner Harding, seconded by Commissioner Lemes, the Commission approved 5 – 0 the minutes of the December 5, 2016 meeting. Commissioner Torbeck was not present.

2. Commission Meeting Process

Action: None taken. Recreation & Community Services Manager Jaime Chew provided an overview of the Commission meeting process.

3. Grant Program Subcommittee Recommendations

Action: After a presentation by Vice Chair Murray, the Commission heard public comment from Eleanor Tung, Rita Mitchell, Barbara O'Reilly and Carlos Shaw regarding prioritizing the improvements made to Grant Community Center.

Upon a motion by Vice Chair Murray, seconded by Commissioner Harding, the Commission unanimously approved 6 – 0 the Grant Program Subcommittee's recommendations to be forwarded to the Los Altos City Council for review and consideration.

Upon a motion by Commissioner Anderson, seconded by Commissioner Harding, the Commission unanimously approved 7 – 0 to have the Subcommittee meet with City staff to determine a timeline and action plan for the recommendations prior to forwarding to the Los Altos City Council for review and consideration.

4. Request for Community Emergency Preparedness Representative

Action: Upon a motion by Commissioner Torbeck, seconded by Commissioner Lemes, the Commission unanimously approved 6 – 0 to appoint Commissioner Janet Harding as the Senior Commission's representative to Los Altos Prepare.

INFORMATIONAL ITEMS

5. Staff Report

Action: None taken. Recreation & Community Services Manager Jaime Chew announced that the Senior Program will kick off the 40th Anniversary Celebration with a luncheon on Friday, January 13 at 12pm. She also announced that the Library Commission wanted to invite a Senior Commissioner to attend one of their meetings in February or March to gain feedback regarding library services. In addition, she announced that the new Spotlight Newsletter was now available.

Recreation Supervisor Sarah Robustelli announced that the book mobile would be in Los Altos Hills every other Monday from 12:30pm – 1:20pm. She also announced the free Tech Assist event on January 28. In addition, Sarah also announced the monthly walk that will be starting in the Spring/Summer. Light refreshments would be included.

COMMISSIONERS' REPORTS AND COMMENTS

Chair Basiji updated the Commission on the Outreach Subcommittee's plan to increase the senior membership and to meet regularly with City Staff. He also requested that each subcommittee be placed in the Commissioners' Report section for the next agenda.

Commissioner Torbeck announced that she saw a request for volunteers in the Town Crier for the Los Altos Community Foundation.

Commissioner Harding spoke about the City's website information accessibility and transportation.

POTENTIAL FUTURE AGENDA ITEMS

Senior Commission Meeting Time
Letter to City Council to Create a Resolution

ADJOURNMENT – 5:23 P.M.

Chair Basiji adjourned the meeting.