



DATE: July 6, 2015
AGENDA ITEM # 3

TO: Senior Commission
FROM: Candace Avina, Staff Liaison
SUBJECT: Work Plan

RECOMMENDATION:

Review 2015/16 Senior Commission Work Plan

BACKGROUND

The City of Los Altos Commission and Committee Handbook approved February 10, 2015 provides the following guidance with respect to the Work Plan on page 5.

Role of Staff Liaison

Work with the Commission in the development of a work plan for the coming year and a summary of accomplishments for the previous year.

The Senior Commission discussed the Work Plan at their Monday, April 6, 2015 and Monday, June 1, 2015 regular meetings.

DISCUSSION

Staff will bring a draft of the 2015/16 Work Plan created at the June 1, 2015 meeting for Commissioner review at the July 6, 2015 meeting.

Attachments:

- A. 2014/15 Work Plan
- B. 2015/16 Draft Work Plan