



PERMIT TO PLANT / REMOVE A TREE ON CITY EASEMENT

Complete this form and email to: maintenance@losaltosca.gov

DATE: _____

OR mail to:

City of Los Altos
Maintenance Division
One North San Antonio Road
Los Altos, CA 94022-3088

Location of work: _____

Type of tree: _____

Type of work: Removal Planting

Reason for removal: _____

Work is to be done at property owner's expense

Applicant Name: _____

Address: _____

Hm. ph. # _____ Wk ph. # _____ Email _____

Applicant signature: _____

Contractor: _____ phone# _____

FOR CITY USE:

Staff Evaluation: _____

PERMIT: AUTHORIZED/ DENIED BY: _____ TITLE: _____

DATE: _____

GENERAL REQUIREMENTS:

1. The Maintenance Division (650/947-2785) and Police Department (650/947-2770) shall be notified at least 24 hours prior to beginning any work in the public right of way.
2. A copy of this permit must be kept on the job site or work may be terminated by Police Officers on patrol until compliance with this requirement is made.
3. A condition of this permit includes removal of any stump from a tree removal.
4. Property owner shall indemnify and hold harmless the City of Los Altos and its officers, officials, employees and agents from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description brought or recoverable against it or them by reason of any act, error or omission of the Property owner, his agents or employees, in the performance of the work.
5. Permit valid for 60 days.

Original – Applicant
Copies: MSC, Engineering