



## **PUBLIC ARTS COMMISSION MEETING**

**THURSDAY, MAY 9, 2019 – 5:00 P.M.**

Redwood Conference Room, Los Altos City Hall  
1 North San Antonio Road, Los Altos, California

### **ESTABLISH QUORUM**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **INFORMATIONAL ITEMS**

1. Informational items: Receive information and announcements from City staff

### **ITEMS FOR CONSIDERATION/ACTION**

2. Commission minutes: Approve minutes of the meeting of April 4, 2019
3. Call for art: Review submissions and determine next steps in selection process
4. Community Art Project: Discuss potential community art projects
5. Sculpture plaques: Discuss installing plaques for sculptures and next steps
6. Community Center Art: Receive an update from the subcommittee to discuss potential art for the new community center
7. Public Arts pages on City website: Discuss the various pages on the City's website that contain information on public art
8. Public Art Maintenance Schedule: Discuss development of a maintenance schedule for the City's public art
9. Public Sculpture Brochure: Review the City's Public Sculpture Brochure and determine next steps

10. Public Art Tours: Discuss potential bike, walking and auto tours of public art
11. City Council meeting assignments: Review and assign Commissioner attendance at 2019 Council meetings
12. 2018/19 Commission Work Plan: Discuss the 2018/19 Work Plan

## COMMISSIONERS' REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Public Arts Commission items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE PUBLIC ARTS COMMISSION OF THE  
CITY OF LOS ALTOS, HELD ON THURSDAY, APRIL 4, 2019, AT 5:00 P.M. AT LOS  
ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,  
CALIFORNIA**

**ROLL CALL**

PRESENT: Chair Ellickson, Vice Chair Waldman, Commissioners Biggs, King, Meisner, Rini and Wu

ABSENT: None

**PUBLIC COMMENTS**

None

**INFORMATIONAL ITEMS**

1. Informational items: Receive information and announcements from City staff

None

**ITEMS FOR CONSIDERATION/ACTION**

2. Commission minutes: Approve minutes of the meeting of February 28, 2019

Action: Upon a motion by Commissioner Wu, seconded by Commissioner Biggs, the Commission unanimously approved the minutes of the meeting of February 28, 2019.

4. Community Center Signs: Discuss the potential signs for the new Community Center and provide input as needed

Commissioners discussed the community center signs and signs in general and provided feedback to look at incorporating signs similar to the Civic Center redwood signs but modernized.

5. Dancing Man: Discuss the *Dancing Man* sculpture and disposition during construction of the new Community Center

Action: Upon a motion by Commissioner Rini, seconded by Commissioner King, the Commission unanimously recommended moving the *Dancing Man* sculpture to the intersection of Los Altos Avenue and West Edith Avenue.

6. Community Art Project: Discuss potential community art projects

Commissioner King provided an update from the subcommittee that the community art project will take place on July 11, 2019 in conjunction with the Summer Concert series.

7. Community Center Art: Receive an update from the subcommittee to discuss potential art for the new community center  
  
Continued to a future meeting.
8. Public Art pages on City website: Discuss the various pages on the City's website that contain information on public art  
  
Commissioners discussed and provided comments on certain pages on the City's website.
9. Public Art Maintenance Schedule: Discuss development of a maintenance schedule for the City's public art  
  
Continued to a future meeting.
10. Public Sculpture Brochure: Review the City's Public Sculpture Brochure and determine next steps  
Chair Ellickson provided an update on revisions to the Public Art Brochure.
11. Public Art Tours: Discuss potential bike, walking and auto tours of public art  
  
Continued to a future meeting.
12. City Council meeting assignments: Review and assign Commissioner attendance at 2019 Council meetings  
  
Commissioners signed up to attend Council meetings.
13. 2018/19 Commission Work Plan: Discuss the 2018/19 Work Plan  
  
The Commission discussed the 2018/19 Work Plan.
3. Call for art: Review submissions and determine next steps in selection process  
Commissioners reviewed the submissions and determined which entries to continue to evaluate for potential placement.

## **COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS**

Commissioner Rini provided an update on the project to acquire plaques for all public sculptures.

Chair Ellickson provided an update on the Mayor's meeting with all Commission Chairs.

Commissioner Meisner provided an update on the March 26, 2019 City Council meeting.

## **ADJOURNMENT**

Chair Ellickson adjourned the meeting at 7:13 p.m.



DATE: May 9, 2019

AGENDA ITEM # 3

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Call for art

**RECOMMENDATION:** Review submissions and determine next steps in selection process

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## **BACKGROUND**

The Public Arts Commission (PAC) recently conducted a call for submissions of artworks. Submissions were due to the City on January 15, 2019. The deadline was subsequently extended to March 12, 2019.

## **DISCUSSION**

The City originally received submissions from 29 artists for approximately 40 pieces to be considered by the PAC. At the January 24, 2019 meeting, the PAC reviewed entries and determined to extend the submission deadline to March 12, 2019. The City subsequently received an additional 20 pieces submitted by 14 artists. At its April 4, 2019 meeting, the PAC reviewed all entries.

It is recommended that the PAC review these pieces and determine the next steps to be taken in the selection process. Potential next steps could include one or more of the following: Review of the pieces by the full Commission; Establishing a subcommittee to make recommendations on the various pieces, establishing a jury to select pieces; Extending the submission deadline in the hopes of recruiting more pieces.



DATE: May 9, 2019

AGENDA ITEM # 4

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Community Art Project

**RECOMMENDATION:** Discuss potential community art projects

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## **BACKGROUND**

The Public Arts Commission 2018-19 Work Plan contains an action item to hold a community art project. A subcommittee of Commissioners, Biggs, King and Wu have been working on creating a project.

## **DISCUSSION**

At the April 4, 2019 PAC meeting, the Commission established a date of July 11, 2019 for the first Community Art project.



DATE: May 9, 2019

AGENDA ITEM # 5

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Sculpture plaques

**RECOMMENDATION:** Discuss installing plaques for sculptures and next steps

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## **BACKGROUND**

The City currently has approximately 30 public sculptures throughout the City. Some of these sculptures have identification plaques while others do not. The plaques that are installed are a hodgepodge of design, style and text.

## **DISCUSSION**

Commissioner Rini has begun work to develop a plan for standardizing the various plaques throughout the City.



DATE: May 9, 2019

AGENDA ITEM # 6

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Community Center Art

**RECOMMENDATION:** Receive an update from the subcommittee to discuss potential art for the new community center

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## **BACKGROUND**

In Fall 2018, the Public Arts Commission (PAC) appointed a subcommittee of Vice Chair Waldman and Commissioners King and Rini to discuss potential artwork for the new community center.

## **DISCUSSION**

In January 2019, the subcommittee discussed with the architects for the community center potential locations and ideas for art. It is recommended that the PAC receive an update from the subcommittee and provide any direction as needed.





DATE: May 9, 2019

AGENDA ITEM # 7

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Public Arts pages on City website

**RECOMMENDATION:** Discuss the various pages on the City's website that contain information on public art

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## **BACKGROUND**

The City's website ([www.losaltosca.gov](http://www.losaltosca.gov)) contains several pages related to the Public Arts Commission (PAC) and the public art within the City.

## **DISCUSSION**

The PAC Work Plan contains an item to review the public art portion of the City website and to provide recommendations on content.



DATE: May 9, 2019

AGENDA ITEM # 8

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Public Art Maintenance Schedule

**RECOMMENDATION:** Discuss development of a maintenance schedule for the City's public art

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## **BACKGROUND**

The Public Arts Commission (PAC) 2018-19 Work Plan contains an action item to develop a maintenance plan for permanent artwork.

## **DISCUSSION**

On July 10, 2018, the PAC received a presentation from a subcommittee of commissioners regarding the current conditions of the sculptures then on display in the City. Five sculptures owned by the City were identified as in most need of maintenance. These pieces were cleaned and routine maintenance performed. It is recommended the PAC begin developing a maintenance schedule for the City-owned public art. A draft plan should be reviewed by the City's Maintenance staff prior to finalization.



DATE: May 9, 2019

AGENDA ITEM # 9

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Public Sculpture Brochure

**RECOMMENDATION:** Review the City's Public Sculpture Brochure and determine next steps

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## **BACKGROUND**

The Los Altos Public Sculpture brochure was created by the Public Arts Commission a number of years ago. It includes a listing of the City's permanent collection as well as those pieces on loan and a map of the locations of the pieces.

## **DISCUSSION**

The current brochure is outdated and includes several pieces that are no longer in the City.



DATE: May 9, 2019

AGENDA ITEM # 10

**TO:** Public Arts Commission

**FROM:** Jon Maginot, Staff Liaison

**SUBJECT:** Public Art Tours

**RECOMMENDATION:** Discuss potential bike, walking and auto tours of public art

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## **BACKGROUND**

The Public Arts Commission 2018-19 Work Plan contains an action item to develop bike, walking and auto tours of public art within the City.

## **DISCUSSION**

A subcommittee of Commissioners Biggs, Meisner and Wu has been assigned and begun working on this item.



DATE: May 9, 2019

AGENDA ITEM # 11

**TO:** Public Arts Commission  
**FROM:** Jon Maginot, Staff Liaison  
**SUBJECT:** City Council meeting assignments

**RECOMMENDATION:**

Review and assign Commissioner attendance at 2019 Council meetings

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The Commission and Committee Handbook states that a member of each Commission is assigned to represent the Commission at every regular meeting of the City Council. Attendance is required only if the Commission has an item of interest on the Council agenda. The purpose for this is to respond to questions from Council members as necessary. The following is the proposed Council schedule for 2016:

|                    |                 |
|--------------------|-----------------|
| February 12, 2019  | Nancy Ellickson |
| February 26, 2019  | Paula Rini      |
| March 12, 2019     | Alison Biggs    |
| March 26, 2019     | Stacey Meisner  |
| April 9, 2019      | Anita Wu        |
| April 23, 2019     | Monica Waldman  |
| May 14, 2019       | Hilary King     |
| May 28, 2019       | Nancy Ellickson |
| June 11, 2019      | Alison Biggs    |
| June 25, 2019      | Hilary King     |
| July 9, 2019       | Monica Waldman  |
| August 13, 2019    | Paula Rini      |
| August 27, 2019    | Stacey Meisner  |
| September 10, 2019 | Hilary King     |
| September 24, 2019 | Paula Rini      |
| October 22, 2019   | Stacey Meisner  |
| November 12, 2019  | Nancy Ellickson |
| November 26, 2019  | Anita Wu        |
| December 10, 2019  | Monica Waldman  |

PUBLIC ARTS COMMISSION

2018/19 Work Plan

(As of May 9, 2019)

| Goal                                 | Projects  | Assignments   | Target Date   | Status  |
|--------------------------------------|---|---|---|---|
| Guidelines for City-wide Art Program | Develop guidelines for City-wide Public Art Program | <ul style="list-style-type: none"> <li>Develop guidelines to submit to Council for approval (Ellickson/Rini/Waldman)</li> </ul>   | August 2018   | <ul style="list-style-type: none"> <li>Adopted October 23, 2018</li> </ul>  |
|                                      | Develop plan for use of Public Art Funds            | <ul style="list-style-type: none"> <li>Develop general plan for utilization of percent for arts funds (Ellickson)</li> </ul>  | TBD   |   |
| Outdoor Art Program                  | Maintain and expand existing program                | <ul style="list-style-type: none"> <li>Monitor and recommend actions/maintenance for loaned sculptures (Biggs/Wu)</li> <li>Issue Call for Art (Ellickson/Meisner)</li> <li>Monitor permanent sculptures for maintenance needs (Biggs/Wu)</li> <li>Develop maintenance plan for permanent artwork (Biggs)</li> <li>Acquire and install consistent plaques for all sculptures (Rini)</li> </ul> | <p>Ongoing</p> <p>October 2018</p> <p>Ongoing</p> <p>TBD</p>  | <ul style="list-style-type: none"> <li>Initial list provided to staff</li> <li>Entries due March 15, 2019</li> <li>Maintenance performed for 5 sculptures most in need</li> </ul> |
|                                      |   | Community Center Art  | <ul style="list-style-type: none"> <li>Develop an art program for the new Community Center (Waldman/Rini/King)</li> </ul> |   |

|                    |                                  |  |  |                     |
|--------------------|----------------------------------|--|--|---------------------|
| Community Outreach | Arts Education and Communication | <ul style="list-style-type: none"> <li>• Develop bike, walking and auto tours of Public Art (Meisner/Biggs/Wu)</li> <li>• Review public art portion of City website and provide recommendations on content (Ellickson, Meisner)</li> <li>• Explore public arts educational opportunities for community groups</li> <li>• Create plan for end-of-year activity Downtown (Rini)</li> <li>• Develop plan for community art project (King)</li> <li>• Explore Spotlight on Art Program</li> <li>• Establish an ongoing speaker series (Ellickson)</li> </ul> | <p>TBD</p> <p>July 2019</p> <p>Spring 2019</p> | Art project planned |
|--------------------|----------------------------------|--|--|---------------------|