

Preliminary Outline for Community Art Project Process 9/16/2014

Step 1 ~ Identify an Interest in a Community Art Project, originating either from the PAC or from a member of the public or community group.

Step 2 ~ PAC to discuss general details and merits of project including:  
LOCATION, both where the piece will be made, and where it will be placed upon completion (if they differ)  
MEDIA, mosaic, sculpture, flat piece, 3D, etc.  
ARTIST, will a professional be hired to direct project?  
Does a “call” need to go out for this?

~ PAC appoint a subcommittee to further refine details and to meet jointly with City Staff and other City Commissions (as needed) to either support project or decline action for the project.

Step 3 ~ Subcommittee reports back to PAC with details. If there is adequate support for the project, PAC presents project to City Council taking into consideration input from City staff and other city commissions.

Step 4 ~ Assuming City Council approves the project, PAC subcommittee continues to work out details:

What is the project? (sculpture, mosaic, seat wall, etc.)  
Who will participate?  
Will City staff and/or PAC commissioners be involved with implementation?  
When will the project take place?  
Where exactly will it be located?  
Will it be temporary or permanent?  
How much will it cost?  
Are any City permits required?

~ PAC reviews above information and may decide not to go

forward with the project if it proves not to be feasible.

potential reasons for this could be not finding an appropriate artist,  
logistics of materials storage, length of project

Step 5 ~ Subcommittee reports back to PAC and the decision is made  
to present to City Council for Final Approval

Step 6 ~ Final details are worked out and project is scheduled for  
implementation

Step 7 ~ PAC does an evaluation of the project regarding its success.  
Documentation of the project should be considered for future  
community art projects.