

**MINUTES OF THE MEETING OF THE PUBLIC ARTS COMMISSION OF THE
CITY OF LOS ALTOS, HELD ON THURSDAY, AUGUST 22, 2013, AT 5:00 P.M. AT
LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Chapman, Ellickson, McBirney, Rini, Robinson, Zucker

ABSENT: Iverson, Zucker

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Action: Upon a motion by Commissioner Ellickson, seconded by Commissioner Robinson, the Commission approved the minutes of the meeting of July 25, 2013, by a 5-0-2 (with Vice Chair Zucker and Commissioner Iverson absent).
2. Artistic Bicycle Rack Program
Staff presented the report and Commissioners discussed the Artistic Bicycle Rack Program.

Action: Commissioner Robinson made a motion to approve the Artistic Bicycle Rack Policy. The motion died for a lack of second.

Action: Upon a motion by Commissioner McBirney, seconded by Commissioner Rini, the Commission approved the Artistic Bicycle Rack Policy, with clarification of the inclusion of Chapter 9.26 as a limitation on the design of the rack and contingent upon the approval of the Bicycle and Pedestrian Advisor Commission, by a 5-0-2 vote (with Vice Chair Zucker and Commissioner Iverson absent).
3. Join meeting with City Council topics
Commissioners discussed potential topics for a joint meeting with City Council.

Action: A subcommittee of Commissioners Ellickson, Iverson and McBirney was formed to create a draft presentation to the City Council.
4. Sculpture entries
Commissioners discussed the remaining pieces to be considered for installation.

Action: No action was taken.
5. Project Los Altos: SFMOMA in Silicon Valley
Commissioners discussed activities related to Project Los Altos: SFMOMA in Silicon Valley.

INFORMATIONAL ITEMS

6. Monthly staff report

Staff reported that *Dragonfly* had been installed, that staff was working with the remaining artists on installation of sculptures and that the artist of *Dancers* had offered to donate the piece to the City.

COMMISSION AND STAFF REPORTS AND DIRECTIONS ON FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Chapman adjourned the meeting at 6:56 p.m.



DATE: September 26, 2013

AGENDA ITEM # 2

TO: Public Arts Commission

FROM: Jon Maginot, Staff Liaison

SUBJECT: Project Los Altos: SFMOMA in Silicon Valley

RECOMMENDATION:

Discuss activities related to Project Los Altos: SFMOMA in Silicon Valley

BACKGROUND

The San Francisco Museum of Modern Art (SFMOMA) exhibit Project Los Altos: SFMOMA in Silicon Valley will be in Los Altos from November 9, 2013 to March 2, 2014. City staff and Public Arts Commission (PAC) members are working with SFMOMA staff on the project.

DISCUSSION

At its July 25, 2013 and August 22, 2013 meetings, the PAC reviewed and discussed a brochure for the City's Public Sculpture program that is being developed to compliment the efforts of SFMOMA. City staff and PAC members have met with various staff from SFMOMA regarding educational opportunities and programming. Efforts are underway to involve the local schools and libraries in the project. Also, Commissioners are working with members of the History Museum on an exhibit featuring local artists during the exhibit. As the time for the exhibit draws closer, it is anticipated that PAC will have an ever increasing role in various aspects of the project.



DATE: September 26, 2013

AGENDA ITEM # 3

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Artistic Bicycle Rack Program

RECOMMENDATION:

Recommend approval of the Artistic Bicycle Rack Program to the City Council

BACKGROUND

At its May 14, 2013 meeting, the City Council directed staff to develop an Artistic Bicycle Rack Program. At the July 25, 2013 Public Arts Commission (PAC) meeting, the PAC reviewed a draft of the Program. The Bicycle and Pedestrian Advisory Commission (BPAC) reviewed the draft at its August 28, 2013 and September 25, 2013 meetings.

DISCUSSION

The staff liaison has been working with staff from the Engineering Division to develop a draft Artistic Bicycle Rack Program. The draft is based on the City of Portland's program. Following comments from the July 25, 2013 PAC meeting, revisions have been made to the Program.

Once the PAC and the Bicycle and Pedestrian Advisory Commission (BPAC) have reviewed the draft and provided feedback, staff will edit the Program and, if needed, return the draft to the two Commissions for further review. Once a final draft has been created, the Program will be sent to Council for approval.

Attachment: Draft Artistic Bicycle Rack Program

ARTISTIC BICYCLE RACK PERMIT

I. Definition

The City of Los Altos Public Works Department issues permits for artistic bicycle racks Citywide, within the public right-of-way. All applications for artistic bicycle racks must be approved by the Public Works Director, or his/her designee. Applications include:

1. A site plan showing a north arrow, private property line, street names, sidewalk configuration and dimensions, pertinent street furniture and features, on-street parking adjacent to the proposed rack, an exact location of the proposed rack, orientation on site and rack type/design and color.
2. Name and address of the business or organization requesting the rack.
3. Contact name and phone number.

Art racks are non-standard bicycle racks that are owned and maintained by the permittee. A one-time, fee will be charged for the revocable permit.

II. Administrative Rule

All public sidewalks must have a minimum clear passage for pedestrians. A five (5) foot unobstructed sidewalk is required on all city streets. The rack should be aligned with existing street furniture, tree wells, etc., so as not to block the clear path of pedestrian traffic or the doors of vehicles parked at the curb. Exceptions to the required area will be reviewed on a case by case basis.

Bicycle Art Rack Permit Requirements

This is intended to cover standards, requirements and suggestions on designing and installing bicycle parking in the right-of-way for artistic bicycle racks. These guidelines are intended to clarify and not replace existing parking code requirements, or other standards. The City of Los Altos Public Works Department will use its professional expertise, experience, and specific code and other requirements to issue a special permit for installation of a non-standard rack in the public right-of-way.

Bicycle Racks must be designed and installed so that:

- A bicycle frame may have two points of contact and may be conveniently and securely locked to the bicycle rack using a standard U-shaped shackle lock;
- A bicycle will be reasonably safeguarded from damage;
- Each bicycle parking space is easily accessible without moving another bicycle for access and maneuvering;
- Each bicycle rack is securely anchored; and
- It meets all requirements set forth for Encroachment Permits.

Safety

- All bicycle rack designs must adhere to all Americans with Disabilities Act (ADA) standards for protrusions in the right-of-way including the ability to detect the rack with a cane. To be detected by a cane the protruding or leading edge of the rack shall be 27" or less above the sidewalk surface. Between 27" and 80" above the sidewalk surface, protruding or leading edges may overhang a maximum of 12;"
- The top of the bicycle rack must be a minimum of 36" tall. Except for the bicycle rack supporting brackets, the shortest section of the bicycle rack must be a minimum of 27" tall - enough to be perceived by pedestrians and avoid tripping hazards;
- The space between rack features must be larger than 9" ~~and-or~~ smaller than 3.5" to avoid children trapping their heads; and
- The design must not include sharp edges.
- The design should not damage the bicycle.

Space

- There shall be a minimum of 5' on the sidewalk behind or on the side of the parked bicycle to safely maneuver in and out of the rack without moving another bicycle;
- The rack should have a minimum of 2' clearance in length parallel to the curb on either side of the bicycle rack footprint;
- The rack shall be a maximum of 6' in length parallel to the curb and have adequate clearance available for pedestrian access; and
- Bicycle racks cannot be installed adjacent to disabled parking zones.
- Other locations not meeting these guidelines may be permitted upon City of Los Altos approval.

~~Possible~~ Rack Materials ~~Include~~:

- The design ~~should~~ may be fabricated of Schedule 40 steel or aluminum pipe with maximum 3" outside diameter, minimum 11-gauge tube, and/or metal plating with a minimum 1/4" thickness;
- Any square or round solid stock should be minimum dimension of 3/8" cold rolled or 1/2" hot rolled;
- The plates should have minimum of 1/8" interior radius and 1/4" exterior radius; and
- The rack should be sandblast finished before final coating with a minimum 3-5 mils thick powdercoating or a hot-dip galvanized finish.
- Other durable materials may be approved by the City of Los Altos.

Rack Installation May Include:

Base Plate Installation

- The base plates should be a minimum of 3/8" thick.
- Bolts should be vandal-resistant.

In-Ground Installation

- For in-ground mounting, the rack must extend at least 8" below the concrete surface. A minimum 3"-long crossbar should be welded to the pipe to secure mounting.

Liability and Maintenance

- The property owner or permittee will own and is responsible for any and all liability and maintenance associated with the bicycle rack.

Revocable Permit

- The Public Works Director grants a revocable permit to install a bicycle rack in the right-of-way. This permit is revocable and establishes maintenance and liability to the adjacent property owner or permittee with liability insurance on file with the Public Works Department. The Public Works Director, or his/her designee, may revoke the permit at any time in the event the public's need requires it, or the permittee fails to comply with the conditions of the permit. There is a permit and recording fee for revocable permits (see current fee schedule).

Sidewalk Conditions

- To obtain a permit to install an artistic bicycle rack, the Public Works Department will inspect the right-of-way adjacent to the property to be sure it is up to City Standards. If it is not up to City Standards, the property owner will be responsible for bring it up to City Standards.

Rack Design

- All racks shall comply with Los Altos Municipal Code Chapter 9.26. Any artistic rack designs not meeting design requirements shall require a variance.

III. Approval and Installation Procedures

This section is intended to provide an explanation of the process for requesting a permit to install an artistic bicycle rack.

1. Contact the Public Works Department. Have the following information ready: Proposed location and how many bikes the rack will accommodate.
2. Receive approval from the adjacent property owner. The property owner will ultimately be liable for the rack.
3. Prepare rack design, including a color drawing of the rack. See above for specific design requirements. The rack must comply with the Los Altos Municipal Code Chapter 9.26.

4. Prepare site plan. See above for specific site requirements. The location must be consistent with all applicable City plans and guidelines. The site plan shall be drawn at a scale of 1 inch = 20 feet.
5. Submit application, rack design and site plan to Public Works Department for approval. The Public Works Director, or his/her designee, will approve or deny the application. The artistic design of the rack may be referred to the Public Arts Commission for review, at the discretion of the Public Work Director, or his/her designee. The placement or appropriateness of the location of the rack may be referred to the Bicycle and Pedestrian Advisory Commission for review, at the discretion of the Public Work Director, or his/her designee. Please note, an artistic bicycle rack permit will not be issued “over the counter.”

Once approved, the permittee shall be responsible for installation, maintenance, repair and removal of the rack.



DATE: September 26, 2013

AGENDA ITEM # 4

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Joint meeting with City Council topics

RECOMMENDATION:

Discuss potential topics for a joint meeting with City Council

BACKGROUND

At its June 27, 2013 meeting, the Public Arts Commission (PAC) requested a joint meeting with the City Council. That meeting will likely take place in the Fall.

DISCUSSION

As part of the request for a joint meeting, several topics were generally discussed as potential topics including the role of PAC, the Work Plan and an Arts Master Plan. The Commission discussed potential topics at its August 22, 2013 meeting and a subcommittee was formed to develop a presentation to be given at the joint meeting.



DATE: September 26, 2013

AGENDA ITEM # 5

TO: Public Arts Commission
FROM: Jon Maginot, Staff Liaison
SUBJECT: Monthly staff report

RECOMMENDATION:

Receive information and announcements from City staff

DISCUSSION

Since the last Public Arts Commission (PAC) meeting in August 2013, the following sculptures have been installed in the City: *Tiempo* (replacing *Dansense*), *Parallax II* (replacing *African Tree (Madagascar)*), and *Bird. Guardian* is scheduled to be installed on September 27, 2013. An issue arose with the placement of *By the Sea* at its proposed location and staff is working to find an alternative location in Redwood Grove.

Staff is also exploring options for repairs to *Musical Gambol*, which is located in Lincoln Park. The base of the sculpture has fallen into disrepair with large sections of rust visible.