

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 01/04/2022 and 01/06/2022

**LOCATION:** Santa Clara County Sheriff's Office Range  
9600 Malech Rd, San Jose, CA 95138 (Pad #1)

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Lnenicka, Robinson, McCrossin

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## APPROXIMATE 4.5 HOUR TRAINING SESSION

### **I. BRIEFING/SAFETY (15 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. HANDGUN BASICS (60 min):**

- a. Go over grip, stance, target acquisition
- b. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 3" to 8". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- c. Non-Dominate Hand Shooting:
  - i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 25 yards. Officers will load weapon using secondary hand only.
- d. Re-loading drills:
- e. Malfunction Drills:
  - i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.

### **III. HANDGUN DRILLS (80 min.):**

- a. 3x3x3 at 3 3 inch Drill:
- b. VTAC 395 Drill
- c. Dot Drill
- d. Draw 3 rounds, 3 inch, 3.3 yards
- e. Competition Dot Drill
- f. Competition Reload Drill
- g. Competition draw drill

### **IV. MALFUNCTION DRILLS (30 min):**

- a. Discuss malfunction and how to clear gun:
  - i. Instructor will discuss Type I, Type II, Type III malfunctions
- b. Demo Malfunction Drills:
- c. Have Officers clear malfunctions:

### **V. HANDGUN QUALIFICATION (20 min):**

- a. Handgun Qualification (See Attached)

### **VII. SHOOTING/RELOADING ONE HAND DRILL (40 min.):**

- a. Shooting with right hand/left hand Drills
  - i. Demo working through the use of support hand only, drawing, loading and shooting weapon
- b. Reloading with right hand/left hand drills
  - i. Demo working through the use of support hand only, drawing, loading and shooting weapon

### **VIII. OFF DUTY/BACKUP QUALIFICATIONS (35 min.):**

- a. Backup Qualification (See Attached)

# LOS ALTOS POLICE DEPARTMENT

## FIREARMS DIVISION



### Basic Handgun Qualification 2022

**DATE:** 02-10-2022

**LOCATION:** Santa Clara County Sheriff's Office Range Pad #1

**REQUIRED EQUIPMENT:** Holster, Weapon, BPV

**INSTRUCTORS:** Officer Robinson

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#### (Total rounds 42)

#### **Stage 1: From the 12 yard marker. (8) rounds total)**

1. Using a five step draw, on the command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(20 seconds)**
2. On the second command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(20 seconds)**

#### **Stage 2: From the 10 yard marker. (8 rounds total)**

1. Using a five step draw, on the command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**
2. On the second command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**

#### **Stage 3: From the 7 yard marker. (4 rounds total)**

3. On the command "Threat" officers will draw their weapon with their primary hand, then safely transition the weapon to their weak hand (**Support hand supported by strong hand**), fire **four rounds** at the target, scan, then transition the weapon back to primary hand and re-holster their weapon. All hits must be within the target area. **(30 seconds)**

**Stage 4: From the 5 yard marker. (12 rounds total)**

1. Using a five step draw, on the command “Threat” officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by support hand) All hits must be within the target area. **(10 seconds)**
2. On the second command “Threat” officers will draw their weapon, primary hand only, and fire **four rounds** at the target, scan and re-holster their weapon. (Strong hand only) All hits must be within the target area. **(15 seconds)**
3. On the third command “Threat” officers will draw their weapon with their primary hand, then safely transition the weapon to their support hand only, and fire **four rounds** at the target, scan, transition the weapon back to primary hand and re-holster their weapon. **(Support hand only)** All hits must be within the target area. **(20 seconds)**

**Stage 4: From the 3 yard marker. (10 rounds total)**

**(Setup) Officers need two magazines, (1) magazine with five rounds and (1) magazine with four rounds and one round in there weapon.**

1. Using a five step draw, on the command “Threat” officers will draw their weapon, fire **five rounds** at the target, reload from a mandatory slide locked position, and fire five more rounds, slide locked back, holster an empty weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**

Target Area = All hits must be within the white outline target zone. Any hit outside the target area is counted as a miss.

This is a pass/fail qualification. All 42 shots must be in the target area to pass.

Officers will start each course of fire from the F.I. position or hands at their side. No hands on the weapon and holsters need to be secured.

Officers will be responsible for reloading the weapon if their weapon goes dry during the course of fire.

Officers must show competency with the weapon and accuracy with their shooting.

# LOS ALTOS POLICE DEPARTMENT

## FIREARMS DIVISION



### Basic Handgun Qualification 2022

**DATE:** 05/06/2022

**LOCATION:** Santa Clara County Sheriff's Office Range Pad #1

**REQUIRED EQUIPMENT:** Holster, Weapon, BPV

**INSTRUCTORS:** Officer Lnenicka, Officer Robinson

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#### (Total rounds 42)

#### **Stage 1: From the 12 yard marker. (8) rounds total)**

1. Using a five step draw, on the command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(20 seconds)**
2. On the second command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(20 seconds)**

#### **Stage 2: From the 10 yard marker. (8 rounds total)**

1. Using a five step draw, on the command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**
2. On the second command "Threat" officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**

#### **Stage 3: From the 7 yard marker. (4 rounds total)**

3. On the command "Threat" officers will draw their weapon with their primary hand, then safely transition the weapon to their weak hand (**Support hand supported by strong hand**), fire **four rounds** at the target, scan, then transition the weapon back to primary hand and re-holster their weapon. All hits must be within the target area. **(30 seconds)**

#### **Stage 4: From the 5 yard marker. (12 rounds total)**

1. Using a five step draw, on the command “Threat” officers will draw their weapon, fire **four rounds** at the target, then scan and re-holster their weapon. (Strong hand supported by support hand) All hits must be within the target area. **(10 seconds)**
2. On the second command “Threat” officers will draw their weapon, primary hand only, and fire **four rounds** at the target, scan and re-holster their weapon. (Strong hand only) All hits must be within the target area. **(15 seconds)**
3. On the third command “Threat” officers will draw their weapon with their primary hand, then safely transition the weapon to their support hand only, and fire **four rounds** at the target, scan, transition the weapon back to primary hand and re-holster their weapon. **(Support hand only)** All hits must be within the target area. **(20 seconds)**

#### **Stage 4: From the 3 yard marker. (10 rounds total)**

**(Setup) Officers need two magazines, (1) magazine with five rounds and (1) magazine with four rounds and one round in there weapon.**

1. Using a five step draw, on the command “Threat” officers will draw their weapon, fire **five rounds** at the target, reload from a mandatory slide locked position, and fire five more rounds, slide locked back, holster an empty weapon. (Strong hand supported by weak hand) All hits must be within the target area. **(15 seconds)**

Target Area = All hits must be within the white outline target zone. Any hit outside the target area is counted as a miss.

This is a pass/fail qualification. All 42 shots must be in the target area to pass.

Officers will start each course of fire from the F.I. position or hands at their side. No hands on the weapon and holsters need to be secured.

Officers will be responsible for reloading the weapon if their weapon goes dry during the course of fire.

Officers must show competency with the weapon and accuracy with their shooting.

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 06/07/2022 and 06/09/2022

**LOCATION:** Santa Clara County Sheriff's Office Range  
9600 Malech Rd, San Jose, CA 95138

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Lnenicka, Robinson.

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## APPROXIMATE 2 HOUR TRAINING SESSION

### **I. BRIEFING/SAFETY (5 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. POLICY REVIEW (10 min):**

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
  - i. 300.3.6 – Alternative Tactics – De-escalation
  - ii. 300.4 – Deadly Force Applications
    1. Deadly Force
    2. Imminent Threat
  - iii. 300.4.1 – Shooting at or from Moving Vehicles
  - iv. 300.4.2 – Displaying of Firearms

### **III. HANDGUN DRILLS (20 min):**

- a. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 3" to 8". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 25 yards. Officers will load weapon using secondary hand only.
- c. Malfunction Drills:
  - i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.

**IV. HANDGUN QUALIFICATION (20 min.):**

- a. Handgun Qualification (See Attached):

**V. LESS LETHAL SHOTGUN QUAL. (20 min):**

- a. Less Lethal Shotgun Qualification (See Attached)

**VI. RIFLE QUALIFICATION (20 min):**

- a. Rifle Qualification (See Attached)

**VII. TASER DRILLS (10 min.):**

- a. Transition Drills
  - i. Officers will transition between pistol and taser based on threat level given by the instructor.

**VIII. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):**

- a. Backup Qualification (See Attached)



# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 10/04/2022

**LOCATION:** Santa Clara County Sheriff's Office Range PAD #1

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Body Armor, Taser

**INSTRUCTORS:** Officer Lnenicka, Agent Werner

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## **APPROXIMATE 10 HOUR TRAINING SESSION:**

### **I. BRIEFING/SAFETY (15 min):**

- a. Officers were given a briefing at the start of the training course regarding range safety. Instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).

### **II. HANDGUN DRILLS (3 hours):**

- a. Nomenclature
- b. Fundamentals
  - i. Grip, stance, 5 step draw, sights, sight picture, sight alignment, accuracy, and threat recognition/confirmation, scans and follow throughs
  - ii. Discuss announcement on draw "POLICE STOP!"
  - iii. Discuss movement protocols: Red, Green, Covering, Coming Up
- c. Shooting
  - i. Accuracy Drills. Untimed, officers static line shoot 3" and 5" circles from various distances between 3 and 12 yards. Focus is on fundamentals of shooting and accuracy.
  - ii. Include movement with drills. "Get off the X"
    - a) Lateral movement upon draw, completion of firing string, reloading, malfunctions/stoppages.
  - iii. Reloading
    - a) Combat reloads
    - b) Tactical reloads

iv. Malfunctions (snap caps)

- a) CLICK: Communicate, Tap, Roll, Rack, Reassess
- b) Stovepipe: Communicate, Slide Sweep, Tap, Roll, Rack, Reassess
- c) Double Feed: Communicate, Lock slide, Remove Mag, Work Slide, Reload, Reassess

d. Non-Dominate Hand Shooting

- i. Non-Dominate hand shooting, drawing, loading – Officers will shoot with their non-dominate hand with and without support. Officers will load and unload weapon using secondary hand only.

e. Handgun Qualification (See Attached)

**III. POLICY REVIEW (15 minutes):**

- a. 300 - Use of Force
- b. 308 - Control Devices and Techniques
- c. 312 – Firearms

**IV. AB 392 TRAINING (2 hours):**

- a. AB 392 via POST Training Outline

**V. RIFLE TRAINING (2 hours):**

- a. Rifle nomenclature/EoTech Sights/Lights/Sling
- b. Fundamentals
  - i. .223/5.56 cartridge range/penetration dangers, employment per policy
  - ii. Grip, stance, sighting, optics vs. irons, sling positioning, trigger press, trigger reset
  - iii. Discuss announcement on draw “POLICE STOP!”
  - iv. Discuss movement protocols: Red, Green, Covering, Coming Up.
- c. Shooting
  - i. Rifle Accuracy Drills. Untimed, officers static line shoot 3” and 5” circles from various distances between 3 and 50 yards. Focus is on fundamentals of shooting and accuracy.

ii. Reload Drills

- a) Extra magazine positioning/carry
- b) Combat reloads
- c) Tactical reloads

iii. Malfunctions (snap caps)

- a) Inside 15 yards, transition to pistol
- b) CLICK: Communicate, Push/Pull, Rack, Reassess
- c) Feed way Clearance: Communicate, Lock slide, Rip Mag, Work bolt, Look, Reload, Reassess

iv. Transitions - Dominant to Non-Dominant side

v. Barricade/Support Shooting (9 hole board)

- a) Walls
- b) Flat surfaces
- c) Through barricade openings
- d) Support side transitions

d. Rifle Qualification (See Attached)

**VI. SHOTGUN LESS LETHAL QUALIFICATION (1 hour):**

- a. Go over nomenclature/weapon functionality
- b. Use of Force Consideration
- c. Policies and Legal Issues
- d. Less Lethal Shotgun Qualification (See Attached)

**VII. SAGE 40mm Less Lethal (1 hour):**

- a. Go over nomenclature/weapon functionality
- b. Use of Force Consideration
- c. Policies and Legal Issues
- d. 40mm Less Lethal Qualification (See Attached)

**VIII. SHIELD EMPLOYMENT (15 min)**

- a. Policy
- b. Carry – No gun, gun out
- c. Shooting
  - i. Static shooting form shield
  - ii. Shooting on the move
  - iii. Officer rescue scenario

**IX. OFF DUTY/BACKUP QUALIFICATIONS (15 min):**

- a. Backup Qualification (See Attached)

# LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



**DATE:** 11/01/2022 and 11/03/2022

**LOCATION:** Santa Clara County Sheriff's Office Range  
9600 Malech Rd, San Jose, CA 95138

**REQUIRED EQUIPMENT:** Duty Belt, Duty Weapon, Soft Body Armor

**INSTRUCTORS:** Lnenicka, Werner, Burke.

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## **APPROXIMATE 5 HOUR TRAINING SESSION**

### **I. BRIEFING/SAFETY (5 min):**

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).
- b. Ensure the safety briefing has been acknowledged using the sign-in sheet.

### **II. POLICY REVIEW (10 min):**

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
  - i. 300.3.6 – Alternative Tactics – De-escalation
  - ii. 300.4 – Deadly Force Applications
    - 1. Deadly Force
    - 2. Imminent Threat
  - iii. 300.4.1 – Shooting at or from Moving Vehicles
  - iv. 300.4.2 – Displaying of Firearms

### **III. HANDGUN DRILLS (40 min):**

- a. Accuracy Shooting Drills:
  - i. Shooting accurate rounds in circles varying from 3" to 8". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 25 yards. Officers will load weapon using secondary hand only.
- c. Malfunction Drills:
  - i. Officers will clear malfunctioning handguns by inducing malfunctions using dummy rounds or manually induced malfunctions.

**IV. HANDGUN QUALIFICATION (30 min.):**

- a. Handgun Qualification (See Attached):

**V. LESS LETHAL SHOTGUN QUAL. (30 min.):**

- a. Less Lethal Shotgun Qualification (See Attached)

**VI. RIFLE QUALIFICATION (30 min.):**

- a. Rifle Qualification (See Attached)

**VII. TASER DRILLS (10 min.):**

- a. Transition Drills
  - i. Officers will transition between pistol and taser based on threat level given by the instructor.

**VIII. OFF DUTY/BACKUP QUALIFICATIONS (10 min.):**

- a. Backup Qualification (See Attached)

**IX. HANDGUN DRILLS (60 min.)**

- a. 3x3x3 Drill
- b. Low Ready Drill
- c. Accuracy Drill (1 inch circle)
- d. Support Hand Shooting Drill
- e. Hostage Drills (1 head shot)

**X. RIFLE DRILLS (90 min.)**

- a. Patrol Ready Drill
- b. Low Ready Drill

- c. Accuracy Drill (1 inch circle)
- d. Support Side Shooting Drill
- e. Hostage Drills (1 head shot)