

LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



DATE: 9/22/2020

LOCATION: Alameda County Sheriff's Office Range (Pad-D)

REQUIRED EQUIPMENT: Duty Belt, Duty Weapon, Soft Body Armor

INSTRUCTORS: Capt. McCrossin, Sgt Bardwell

APPROXIMATE 3 HOUR TRAINING SESSION

I. BRIEFING/SAFETY (5 min):

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).

II. POLICY REVIEW (5 min):

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
 - i. 300.3.6 – Alternative Tactics – De-escalation
 - ii. 300.4 – Deadly Force Applications
 1. Deadly Force
 2. Imminent Threat
 - iii. 300.4.1 – Shooting at or from Moving Vehicles
 - iv. 300.4.2 – Displaying of Firearms

III. HANDGUN DRILLS (30 min):

- a. Accuracy Shooting Drills:
 - i. Shooting accurate rounds in circles varying from 3" to 8". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 25 yards. Officers will load weapon using secondary hand only.
- c. Malfunction Drills:
 - i. Officers will clear malfunctioning handguns by inducing malfunctions with both dummy rounds and manually induced malfunctions.

IV. HANDGUN QUALIFICATION (20 min.):

- a. Handgun Qualification (See Attached):

V. RIFLE TRAINING (30 min):

- a. Nomenclature/Optics/Sights/Lights/Slings
- b. Accuracy Drills:
 - i. Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 10 yards and 50 yards, from standing, kneeling and prone positions, focusing on shouldering, trigger control, shot placement on varying targets, both human silhouettes and accuracy circles.
- c. Malfunction Drills:
 - i. Officers will clear malfunctions created manually by staff and dummy rounds.
- d. Transition Drills:
 - i. Officers will transition between their rifle and handgun during simulated and dry fire and no fire scenarios.

VI. RIFLE QUALIFICATION (20 min):

- a. Rifle Qualification (See Attached)

VI. SHOTGUN - LESS LETHAL QUALIFICATION (25 min.):

- a. Less Lethal Shotgun Training and Qualification (See Attached)

VII. 40mm Less Lethal (25 min.):

- a. 40mm Less Lethal Training and Qualification (See Attached)

VIII. TASER DRILLS (5 min.):

- a. Transition Drills

IX. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):

- a. Backup Qualification (See Attached)

LOS ALTOS POLICE DEPARTMENT FIREARMS DIVISION



DATE: 9/24/2020

LOCATION: Alameda County Sheriff's Office Range (Pad-D)

REQUIRED EQUIPMENT: Duty Belt, Duty Weapon, Soft Body Armor

INSTRUCTORS: Capt. McCrossin, Sgt Bardwell, Ofc. Lnenicka, Ofc. Robinson

APPROXIMATE 3 HOUR TRAINING SESSION

I. BRIEFING/SAFETY (5 min):

- a. Officers will receive a safety briefing at the start of the training course. The instructor will discuss the days training, safety guidelines, weapons clearing, and medical procedures in case of emergency (See Attached Safety Brief).

II. POLICY REVIEW (5 min):

- a. Officers will review select policy sections related to firearms and their employment during the course of their duties.
 - i. 300.3.6 – Alternative Tactics – De-escalation
 - ii. 300.4 – Deadly Force Applications
 1. Deadly Force
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III. HANDGUN DRILLS (30 min):

- a. Accuracy Shooting Drills:
 - i. Shooting accurate rounds in circles varying from 3" to 8". Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 3 yards and 25 yards, focusing on 5 step draw, trigger control, shot placement.
- b. Non-Dominate Hand Shooting:

- i. Non-Dominate hand drawing, shooting, reloading – Officers will shoot with their non-dominate hand, with and without support. Officers will static line shoot from various distances between 3 yards and 25 yards. Officers will load weapon using secondary hand only.
- c. Malfunction Drills:
 - i. Officers will clear malfunctioning handguns by inducing malfunctions with both dummy rounds and manually induced malfunctions.

IV. HANDGUN QUALIFICATION (20 min.):

- a. Handgun Qualification (See Attached):

V. RIFLE TRAINING (30 min):

- a. Nomenclature/Optics/Sights/Lights/Slings
- b. Accuracy Drills:
 - i. Instructor will discuss grip, stance, sights, sight picture, sight alignment, accuracy, and target recognition. Officers will static line shoot from various distances between 10 yards and 50 yards, from standing, kneeling and prone positions, focusing on shouldering, trigger control, shot placement on varying targets, both human silhouettes and accuracy circles.
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IX. OFF DUTY/BACKUP QUALIFICATIONS (15 min.):

- a. Backup Qualification (See Attached)

LOS ALTOS POLICE DEPARTMENT

FIREARMS DIVISION



FIREARMS SAFETY BRIEFING

DATE: 09/22/2020 & 09/24/2020

LOCATION: Alameda County Sheriff's Office Range

REQUIRED EQUIPMENT: Patrol Rifle/Carbine, Duty Belt, Duty Weapon, BPV

INSTRUCTORS: McCrossin, Bardwell, Lnenicka, Robinson

SAFETY BRIEFING:

- Treat all firearms as if they are loaded.
- Always keep firearms pointed in a safe direction.
- Index your trigger finger unless addressing a target or threat.
- Depress your weapon muzzle. Do not mask anyone or anything that is not a target or threat.
- Use movement protocols: Standing, Moving, Covering, Red, Green.
- Do not charge your weapon unless the range is "hot" and an instructor gives permission.
- All shots are to be fired downrange (indicate downrange to participants).
- All required safety equipment must be worn at all times during the training session, to include **Soft Body Armor, Eye Protection, Ear Protection.**
- Behind the line of fire, **ALL** weapons will remain in a holster or case. A weapon may be taken out in a designated clearing area after the line of fire has been cleared and with the permission of an instructor.
- It is everyone's responsibility to notify an instructor immediately if you see something that is unsafe at any time on the range.

INJURY/EMERGENCY PROTOCOL:

- Perform immediate medical treatment if required.
- Notify an instructor of **ANY** injury you sustain while at the range.
- Orange Medical Bag (Note its location)
- Tan Medical – IFAK (Worn by instructors)
- Emergency contact Number: **911**
- Trauma Centers: VALLEY CARE (Pleasanton) – See Attached Map
- One instructor or designee will call emergency medical personnel in the event of an injury. The instructor or designee can make contact via phone or radio, and both will be present at range.
- One instructor or designee will report the incident to the host agency range staff.
- One instructor or designee will treat the injury.