



**PARKS AND RECREATION COMMISSION  
SPECIAL MEETING – TELEPHONE/VIDEO CONFERENCE  
Monday, November 16, 2020 - 7:00 P.M.**

**Please Note:** Per California Executive Order N-29-20, the City of Los Altos Parks and Recreation Commission will meet Telephone/Video Conference only.

Members of the public may join and participate using the following link:  
<https://webinar.ringcentral.com/j/1498517639?pwd=S3FXQTR0Z3JZWGR1QXZudWhEN2ZUUT09>

**TO LISTEN** to the Commission Meeting, members of the public may call **(623) 404-9000 (Meeting ID: 149 851 7639)**. Please note that members of the public who call in using the telephone number will **NOT** be able to provide public comments.

**TO COMMENT DURING MEETING** members of the public are asked to text their name and which item they wish to speak on to **(650)947-2726**. An opportunity will be provided to those who cannot/do not text. Members of the public are also encouraged to submit written testimony prior to the meeting to [crichardson@losaltosca.gov](mailto:crichardson@losaltosca.gov). Public testimony will be taken at the direction of the Chair. Members of the public may only comment during times allotted for public comments.

**TO SUBMIT WRITTEN COMMENTS** prior to the meeting, on matters listed on the agenda email [crichardson@losaltosca.gov](mailto:crichardson@losaltosca.gov) with the subject line in the following format: **PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE**. Correspondence must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed to the Commission prior to the meeting and included in the first Correspondence Packet. A second Correspondence Packet will include any late written comments.

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE**

**SPECIAL PRESENTATIONS – INFORMATIONAL**

1. Receive informational update regarding Park In-Lieu Fees from Engineering Services Director James Sandoval
2. Receive informational update regarding park and facility maintenance activities from Maintenance Services Director Manny Hernandez

## **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

## **ITEMS FOR CONSIDERATION/ACTION**

3. Minutes  
Approve minutes of the Regular Meeting on October 14, 2020
4. Social Justice, Equity, Diversity, and Inclusion (JEDI) Resolution  
Discuss proposed resolution by the Social JEDI Subcommittee and forward a recommendation to City Council
5. Parks and Recreation Commission Work Plan Update  
Review FY 2020-21 Work Plan, Update and Approve Commissioner Corrigan Assignments

## **INFORMATIONAL ITEMS**

6. Receive information and announcements from City staff

## **COMMISSIONERS' REPORTS AND COMMENTS**

- A. Work Plan Subcommittee Updates

## **POTENTIAL FUTURE AGENDA ITEMS**

- A. Los Altos Community Center Update – Special Meeting (December 1, 2020)
- B. Halsey House and Redwood Grove
- C. Grant Park Community Outreach
- D. Status of Park Plan Action Items

## **ADJOURNMENT**

### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at [https://www.losaltosca.gov/meetings?field\\_microsite\\_tid\\_1=2321](https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321).

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.