



**PARKS AND RECREATION COMMISSION**  
**SPECIAL MEETING – TELECONFERENCE**

**Wednesday, June 17, 2020 - 7:00 P.M.**

*Please Note: Per California Executive Order N-29-20, the City of Los Altos Parks and Recreation Commission will meet via teleconference only. Members of the Public may call (623) 404-9000 to participate in the RingCentral conference call (Meeting ID: 148 984 5767, Password: 016602). Members of the Public may only comment during times allotted for public comments.*

*Public input will be taken at the direction of the Chair. Those wishing to comment on an agenda item are asked to text their name and which item they wish to speak on to 650-947-2726 to better organize the public comment period. An opportunity will be provided to those who do not text to speak on each item. Members of the public are also encouraged to submit written testimony prior to the meeting to [crichardson@losaltosca.gov](mailto:crichardson@losaltosca.gov) Emails received prior to the beginning of the meeting will be included in the public record.*

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Recorder. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**ITEMS FOR CONSIDERATION/ACTION**

1. Minutes  
Approve minutes of the Special Meeting of May 20, 2020
2. Halsey House Update  
Receive a presentation from the Historical Commission Staff Liaison Sean Gallegos regarding the status of the Halsey House and consider forwarding a recommendation to City Council

3. Subcommittee Appointment  
Consider the appointment of one Commissioner to the existing Dog Park Subcommittee
4. Meeting Strategies  
Review and discuss proposed meeting strategies from Chair Lindermeier and approve guidelines for conducting future meetings

### **INFORMATIONAL ITEMS**

5. Receive information and announcements from City staff

### **COMMISSIONERS' REPORTS AND COMMENTS**

- A. Work Plan Subcommittee Updates

### **POTENTIAL FUTURE AGENDA ITEMS**

- A. GreenTown Los Altos Presentation (July 8)
- B. Dog Park Subcommittee Recommendations

### **ADJOURNMENT**

#### **SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: [ada@losaltosca.gov](mailto:ada@losaltosca.gov).

Agendas, Staff Reports and some associated documents for Parks and Recreation Commission items may be viewed on the Internet at [https://www.losaltosca.gov/meetings?field\\_microsite\\_tid\\_1=2321](https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321).

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.