



DATE: February 14, 2018

AGENDA ITEM # 3

TO: Parks & Recreation Commission

FROM: Manny A. Hernandez, Staff Liaison

SUBJECT: Review and provide input on Memorial Bench and Tree Dedication Policy

BACKGROUND

The City of Los Altos has received several inquiries on memorial dedications in public spaces. The City does not currently have a City memorial policy in place. Staff understands the community's desire to allow memorials in parks and green space areas, but is also mindful that these facilities have many uses and desires to have a policy in place that would reflect this.

At its February 8, 2017 meeting, the Parks and Recreation Commission reviewed a draft policy. Input was given, but there was a desire to see this item again at a later date.

DISCUSSION

Staff has a draft of a new Memorial Policy and would like the Parks and Recreation Commission to review and provide input. Staff does not currently have a timetable for the roll out of this policy, but is hoping to finalize it for Council approval in the coming months.

The Parks and Recreation Commission is to provide staff with input on the draft Memorial Policy that will lead to another review at a later meeting.

Attachments:

- A. Memorial Bench and Tree Dedication Policy