

PARKS & RECREATION COMMISSION
2013/14 Work Plan
(as of September 11, 2013)

Goal	Projects	Assignments	Target Date	Status
Recreational planning and programming	Resident survey	<ul style="list-style-type: none"> Conduct online resident survey Final stage: present report to City Council (Parmar, Baron) 	2012	Completed
Community feedback on parks and recreation	“Friends of Parks”	<ul style="list-style-type: none"> Visit parks and be response to the public-advise staff accordingly (all Commissioners) 	Ongoing	
	Joint Commission meeting	<ul style="list-style-type: none"> Form a Joint Committee with the Senior commission to explore interest and topics for joint meeting (Beggs/Lee Eng) Develop agenda topics Identify date Hold a joint meeting with the Senior Commission (Beggs/Lee Eng) 	July 2013	In progress
			September 2013	
			Winter 2014	
	Community outreach	<ul style="list-style-type: none"> Attend two Recreation Special Events per year (each Commissioner) Strive for PARC representation at all events (all Commissioners) Park Events highlighting neighborhood parks (Tooley/James) 	Ongoing	
	Community feedback	<ul style="list-style-type: none"> Define new mechanisms that would improve the ability of citizens to provide comments and concerns (Beggs/Parmar/Lee Eng) Utilize Downtown Farmer’s Market non-profit booth for outreach (James/Tooley) Attend Summer Concert Series and man 	October 2013	In progress
			July-August 2013	In progress
			June-August 2013	Completed

		information booth; Commissioners sign-up for dates (Baron)		
Quality parks and facilities	Capital Improvement Program	<ul style="list-style-type: none"> Suggestions to City Council on prioritization of the five-year CIP 	April 2013	Completed
	Community Plaza	<ul style="list-style-type: none"> Provide input on the Community Plaza as directed by Council 	CIP Process	Completed
	Hetch Hetchy landscaping	<ul style="list-style-type: none"> Evaluate landscaping condition along the Hetch Hetchy Right of Way and suggest augmentation for refreshing aged/missing plants etc (Tooley/Baron) 	November 2013	
	Redwood Grove developments	<ul style="list-style-type: none"> Respond as directed by City Council to developments in the Redwood Grove Plan Obtain update from Acterra regarding ongoing work at Redwood Grove 	When needed April 2013	Completed
	Comprehensive Drinking Fountain Replacement Project	<ul style="list-style-type: none"> Develop CIP project for replacing all park drinking fountains (Lee Eng/James) 	Spring 2014	
Park plan priorities	Long Term Goal #1	<ul style="list-style-type: none"> Research and write a memo to the City Council outlining plan to achieve (Parmar/Beggs/Lucia) <ul style="list-style-type: none"> Initial outline September 2013 First draft November 2013 Final draft February 2014 Joint Meeting with the City Council Identify two to three projects to address from the Parks Plan for FY 2013/2014 Form subcommittees to work on projects 	February 2013 Jan/Feb 2014 May 2013 May 2013	