



DATE: December 13, 2017

AGENDA ITEM #6

AGENDA REPORT

TO: Parks & Recreation Commission
FROM: Manny Hernandez, Staff Liaison
SUBJECT: Monthly Staff Update

RECOMMENDATION:

Receive report

Winter Programs

The Recreation & Community Services Department is in the middle of the holiday programming season. There are several camps and special events that are either upcoming or just concluded. Upcoming programming includes a list of camps and the New Year's Day Fun Run.

Grant Community Center Renovations

Improvements to the Grant Community kitchen were approved by City Council at the November 14 meeting. A commercial grade kitchen upgrade was approved. Staff is currently working on the scope of work and request for proposal.

City of Los Altos Holiday Schedule- Office Hours Open to Public

Monday 12/25/17	Tuesday 12/26/17	Wednesday 12/27/17	Thursday 12/28/17	Friday 12/29/17
City Holiday 1/1/18	City Hall- Closed to the public	City Hall- Open to public 10am-3pm (lunch hour closed)	City Hall- Open to public 10am-3pm (lunch hour closed)	City Hall- Open to public 10am-3pm (lunch hour closed)
City Holiday	Police- Open 8am- 5pm	Police - Open 8am- 5pm	Police - Open 8am- 5pm	Police- Open 8am- 5pm
	Recreation- Closed to the public	Recreation- Open to public 10am-3pm	Recreation- Open to public 10am-3pm	Recreation- Open to public 10am-3pm

Friday, December 22, 2017

City Hall and the Police Department will be open to the Public and have Regular Business Hours of 8am-5pm. Recreation will be open to the Public from 10am-3pm. Regular hours of operation for all City facilities resume January 2, 2018.