



DATE: December 13, 2017

AGENDA ITEM # 2

**TO:** Parks and Recreation Commission

**FROM:** Manny Hernandez, Staff Liaison

**SUBJECT:** Elect Commissioner to serve a one-year term as Commission Chair / Elect Commissioner to serve a one-year term as Commission Vice-Chair

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## **BACKGROUND**

Each April, the Commission nominates and elects a Chair and Vice-Chair to serve for the coming year.

## **DISCUSSION**

The election of Chair and Vice Chair is governed by the Commission and Committee Handbook. Any member of the Commission may serve as Chair. Staff will ask for nominations for the position of Chair. Any member may nominate a commissioner to serve. Nominations do not require a second. Once nominations for Chair/Vice Chair are closed, the Commission will vote. If a majority of members approve, that member will be deemed Chair/Vice Chair for the upcoming 12-month period.

Upon the conclusion of the election process for Chair, the person elected Chair will take over as president of the meeting.