



DATE: September 9, 2015

AGENDA ITEM # 2

TO: Parks and Recreation Commission

FROM: Manuel A. Hernandez, Recreation & Community Services Director

SUBJECT: Hillview Community Center and Park Design Phase

RECOMMENDATION:

Discuss and develop recommendations for the City Council to consider in the design phase of the Hillview Community Center and Park project

BACKGROUND

At the August 25, 2015 City Council meeting, staff presented a report to confirm the Hillview Community Center and Park project design phase planning process. The Council continued this report to a future meeting in order to allow time for the Senior Commission, Youth Commission, and Parks and Recreation Commission to provide input regarding programming, usage and design of the proposed new Hillview Community Center and Park project. Council will consider the input from each Commission for the next step of planning for the project.

The City of Los Altos has completed the first stage of the planning process with the conceptual design and cost model. When funding is secured for the Hillview Community Center and Park project, the next stage is designing the improvements. Steps in the design phase include a process to solicit proposals from qualified and interested architectural firms. Once a firm is selected, the process will enter into the design development stage. During this stage, the selected architect will translate the conceptual plan into design ideas, with input from and in consultation of the City. Finally, once Council has approved the facilities design, construction drawings and specifications will be created so the project can be bid for construction.

DISCUSSION

In the process of creating the conceptual design and cost model, the Senior, Youth, and Parks and Recreation Commissions have provided input for consideration.

The PARC had the Hillview Community Center Master Plan discussion on five meeting agendas in 2014. Discussion related to the preparation and execution of a survey to find out the best practices for a new Community Center. The meeting dates the PARC discussed the survey were April 9, June 11 and August 13, 2014. The Commission was also involved in the Stakeholder Engagement meetings on February 26 and May 8, 2014. The PARC did a presentation for the City Council on September 9, 2014 to show the results of the completed survey. The PARC then discussed the Council presentation at its September 10, 2014 regular meeting.

City Council has requested that the Parks and Recreation Commission discuss and develop recommendations related to programming, usage and space design for Council to consider in the design phase of the Hillview Community Center and Park project.

Attachments:

- A. Council agenda report entitled *Confirm the Hillview Community Center and Park project design phase planning process*, dated August 25, 2015
- B. Council agenda report entitled *Hillview Community Center and Park Project Design Phase Planning Process Update*, dated September 15, 2015

