



DATE: September 10, 2014

AGENDA ITEM #6

## AGENDA REPORT

**TO:** Parks & Recreation Commission  
**FROM:** Beverly Tucker, Recreation Director and Commission Staff Liaison  
**SUBJECT:** Monthly Staff Update  
**RECOMMENDATION:**

Receive report

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### **Civic Center Master Plan Update**

August 19, 2014 a Community Workshop was held to examine existing and desired facilities for the new Community Center and craft different scenarios for placement on the Civic Center site.

The Los Altos City Council hosted a Study Session on Tuesday, August 26, 2014 at 6:00 p.m. to receive a presentation by Godbe Research regarding the Hillview Park and Community Center Bond Measure Feasibility Survey results and proposed next steps.

A focus group was held on Thursday, August 28, 2014 at 6:30 p.m. at Hillview Community Center in Room 17 to discuss the Community Center Bond Measure Feasibility Survey results and potential financing strategies

The City Council previously expressed interest in hosting a design competition to gather additional input on possible site layouts. The September 9, 2014 City Council meeting will include a report from City Manager Marcia Somers that outlines a proposed process for hosting a design charrette exercise with the local chapter of AIA, American Institute of Architects.

The following City Council meeting on September 23, 2014 will include a progress report and update on financing strategies for a Hillview Park & Community Center. City Council is scheduled to approve an updated Civic Center Master Plan, conceptual design for Community Center and cost model at the November 25, 2014 City Council meeting.

All files pertaining to the project including meeting minutes and reports, are available online <http://www.losaltosca.gov/community/page/civic-center-master-plan-update-%E2%80%93-where-are-we-now>.

### **Tiny Tots & Kinder Prep**

One Tuesday, September 2, the new school year was off to a roaring start with all sections of

Tiny Tots and KinderPrep exceeding capacity! Two sections also have waiting lists. This year fees were increased 4% across the board for all sections. Returning parents are also happy that all teachers returned from the previous year.



*A "Fabulous Four Year Old" on the first day of school.*

During annual maintenance over the summer preparing the San Antonio Club for Tiny Tots, it was determined that the original Douglas Fir floorboards were too fragile for another sanding and refinishing. A new bamboo floor was installed over the historic floor to provide a durable surface for the high traffic and heavy use facility. The new floor floats above the original floor to protect it.



*Installation in progress, the new floor is on the left, the original floor on the right.*

### **Fall Season Field Brokering**

The fall season of soccer and baseball field brokering has been completed. This year four soccer clubs and one baseball club requested hourly usage for practices and games in excess of capacity. Staff hosted three brokering meetings and the clubs were able to craft a compromise schedule without outside mediation. Following the annual cost recovery assessment, hourly rental fees for athletic fields were raised this fiscal year by 66%. The number of youth playing soccer continues to rise and fields are in short supply in all local jurisdictions.

### **Personnel Update**

The Recreation Department recently welcomed two new staff members.

Barbara Smith joined the Recreation Department as the part-time Volunteer Coordinator. Barbara has extensive non-profit, education and government experience in volunteer management, grant writing and administration. Barbara is in the office Tuesdays, Wednesdays and Thursdays and her office is in Room A.

Lisa Klatt was hired as the full-time Office Assistant for the Recreation Department. Lisa grew up in Los Altos and has a degree in Recreation Management from San Jose State University. Lisa works Monday through Friday in the main Recreation Department front counter.

Please introduce yourself to Barbara and Lisa the next time you are at Hillview!