PARKS & RECREATION COMMISSION 2013/14 Work Plan

(as of December 11, 2013)

Goal	Projects	Assignments	Target Date	Status
Recreational planning and programming	Resident survey	 Conduct online resident survey Final stage: present report to City Council (Parmar, Baron) 	2012	Completed
Community feedback on parks and recreation	"Friends of Parks"	Visit parks and be response to the public- advise staff accordingly (all Commissioners)	Ongoing	
	Joint Commission meeting	 Form a Joint Committee with the Senior commission to explore interest and topics for joint meeting (Beggs/Lee Eng) Develop agenda topics Identify date Hold a joint meeting with the Senior Commission (Beggs/Lee Eng) 	July 2013 September 2013 Winter 2014	In progress
	Community outreach	 Attend two Recreation Special Events per year (each Commissioner) Strive for PARC representation at all events (all Commissioners) Park Events highlighting neighborhood parks (Tooley/James) 	Ongoing Late spring/ summer 2014	
	Community feedback	 Define new mechanisms that would improve the ability of citizens to provide comments and concerns (Beggs/Parmar/Lee Eng) Utilize Downtown Farmer's Market non-profit booth for outreach (James/Tooley/Baron) Attend Summer Concert Series and man 	October 2013 July-August 2013 June-August 2013	In progress Completed Completed

PARC 1

		information booth; Commissioners sign-up for dates (Baron)		
Quality parks and facilities	Capital Improvement Program Community Plaza	Suggestions to City Council on prioritization of the five-year CIP	April 2013 CIP Process	Completed Completed
	,	Provide input on the Community Plaza as directed by Council		Completed
	Hetch Hetchy landscaping	 Evaluate landscaping condition along the Hetch Hetchy Right of Way and suggest augmentation for refreshing aged/missing plants etc (Tooley/Baron) 	November 2013	
	Redwood Grove developments	 Respond as directed by City Council to developments in the Redwood Grove Plan Obtain update from Acterra regarding ongoing work at Redwood Grove 	When needed April 2013	Completed
	Comprehensive Drinking Fountain Replacement Project	 Develop CIP project for replacing all park drinking fountains (Lee Eng/James) 	Spring 2014	
Park plan priorities	Long Term Goal #1	 Research and write a memo to the City Council outlining plan to achieve (Parmar/Beggs/Lucia) Initial outline September 2013 Final draft November 2013 Present to City Council Joint Meeting with the City Council Identify two to three projects to address from the Parks Plan for FY 2013/2014 	Jan/Feb 2104 Jan/Feb 2014 May 2013	Completed Completed In progress On going
		Form subcommittees to work on projects	1viay 2013	On going

PARC 2