

**MINUTES OF A REGULAR MEETING OF THE PARKS, ARTS AND RECREATION  
COMMISSION OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY, APRIL 21, 2010  
AT 7P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS  
ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Chair Beggs, Commissioners Baron, Bautista, Greguras, Kilgore, Lee Eng and Parmar

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Chair Beggs led the pledge of allegiance.

**PUBLIC COMMENTS**

Jim Wing, Milverton Rd, asked an update on future Acterra work be provided to the Commission.

**CONSENT CALENDAR**

On a MOTION BY COMMISSIONER LEE ENG, SECONDED BY COMMISSIONER KILGORE, AND PASSED UNANIMOUSLY, the following items were approved:

1. PARC Minutes of the regular meeting of March 10, 2010

**DISCUSSION ITEMS**

2. Rosita Park  
Tabled to future meeting date.  
No action taken.
3. Mayor's Meeting Report  
Recap of Mayor's annual meeting by the Vice-Chairperson.  
No action was taken.
4. Finance Committee Report on Capital Improvement Project Funding  
The Committee presented an overview of the Capital Improvement Project process and funding and gave an update on current Park-In-Lieu fund balance and future projections.  
No action was taken.
5. Capital Improvement Projects  
Current, previous year and future projects were reviewed.
  - A. On a MOTION BY VICE-CHAIRPERSON PARMAR, SECONDED BY COMMISSIONER GREGURAS, AND PASSED UNANIMOUSLY, the following Capital Improvement Project re-prioritization recommendations were approved:
    1. Move the Skate Park to 2011-2012 to allow time for the Park Master Plan to be completed and a site indentified.
    2. Grant Park project be moved from the unscheduled list to scheduled in FY2010-2011 to fully implement the Grant Park Use Plan created in 2005.
  - B. On a MOTION BY COMMISSIONER BAUTISTA, SECONDED BY COMMISSIONER KILGORE, AND PASSED UNANIMOUSLY the Commission

recommended a Capital Improvement Project funding Acterra's work at Redwood Grove for three years be added to FY2010-2011.

- C. On a MOTION BY COMMISSIONER GREGURAS, SECONDED BY COMMISSIONER KILGORE, AND PASSED UNANIMOUSLY the Commission recommended that the FY2009-2010 Park Master Plan CIP ensure that skate park location discussion include an alternate option of skate elements in lieu of a full-fledged skate park, either in separate locations or one location.
6. 2010 Parks, Arts & Commission Goal Review  
Discussion on reviewing annual goal progress at June meeting.  
No action was taken.
  7. 2010 Subcommittees  
Commissioners assigned themselves to subcommittees. The Chair requested that each subcommittee develop a one or two sentence mission statement or goal for the year and provide due dates for completion.  
No action was taken.
  8. Parks Inspections  
Commissioners assigned themselves to the park inspection list. Filing park reports electronically was discussed and will be tried out on a trial basis. Methods and desirability of two-way communication was also discussed.  
No action was taken.
  9. Website Update  
The Chair requested that all commissioners consider adding a photo to the website.

### **COMMISSIONER REPORTS & FUTURE AGENDA ITEMS**

Reminder: May 12, 2010 meeting will be held at Grant Park. Public Sculpture Committee liaison reported interview is scheduled for potential appointee. Future discussion items identified: Jim Wing's request for Acterra update, YSI update, Summer Concerts, Program Successes, Rosita Playground.

### **ADJOURNMENT**

Chairperson Beggs adjourned the meeting at 9:12 pm.