

VOLUNTEER APPLICATION

City of Los Altos Parks & Recreation
 97 Hillview Avenue, Los Altos CA
 (650) 947-2790 | rec-info@losaltosca.gov



Thank you for your interest in the City of Los Altos Parks & Recreation Volunteer Program. Completing this application is the first step in turning your talents and skills into positive action for the Los Altos Community. The information provided below will be used only in relation to volunteer assignments and will not be made to the general public. All volunteers must be at least 14 years old.

VOLUNTEER INFORMATION	
Name:	
Address:	
City/State/Zip:	
Email:	Phone:
Date of Birth:	

EMERGENCY CONTACT INFORMATION	
Name:	
Phone:	Relationship:
Name:	
Phone:	Relationship:

VOLUNTEER AVAILABILITY				
Volunteer Type:	Youth (14 – 17)		Adult (18+)	
Availability: <i>Please select all that apply</i>				
Morning	Afternoon	Evening	Flexible	
Weekdays	Weekends	Weekly	Monthly	Other: _____
Desired Hours Per Week:				

VOLUNTEER INTERESTS

Programs: *Please select all that apply*

Adult 50+ Program Teen Center Special Events Summer Camp
Contract Classes Tiny Tots Preschool Program Other: _____

Skills: *Please select all that apply*

Accounting Information Technology Graphic Design Customer Service
Community Clean-Up Office Support Home Repair Foreign Language
Data Entry Photography Organizing Events Newsletter Editing
Finance Tutoring/Training Marketing Other: _____

Interests: *Please select all that apply*

Arts & Crafts Emergency Preparedness Maintenance Services
Grant Writing Environment/Sustainability Home Repair Foreign Language
Data Entry Photography Organizing Events Newsletter Editing
Finance Tutoring/Training Marketing Other: _____

Additional Information: *Please indicate any specific volunteer assignments that you may be interested in below*

AGREEMENT TO SERVE: By submitting this application, I certify that all statements I have made on my application are accurate and I hereby authorize the City of Los Altos to investigate the accuracy of this information. I am aware that a background check is required for most assignments before placement for applicants 18 years of age and over. I understand that I am working at all times on a voluntary basis, without monetary compensation or benefits, and not as a paid employee. I give the City of Los Altos permission to use any photographs or videos of me taken during my service without obligation or compensation to me. I understand that the City of Los Altos reserves the right to terminate a volunteer’s services at any time. It is the policy of the City of Los Altos not to discriminate because of race, color, religion, sex, sexual orientation, marital status, national origin, age, or disability. Volunteers needing special accommodations to participate in any volunteer opportunity should submit a request to the Human Resources Department, Volunteer Program at the time of application.

PARENTAL PERMISSION: I understand that the City of Los Altos requires volunteers between the ages of 13 – 17 years provide a **Parental Permission Form** signed by their parent or legal guardian in order to volunteer.

VOLUNTEER SIGNATURE: _____ **DATE:** _____