

RESOLUTION NO. 2022-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH NBS GOVERNMENT FINANCE GROUP, dba NBS FOR A SEWER RATE STRUCTURE ANALYSIS, ADMINISTRATION OF PROPOSITION 218 PROCESS FOR FY 2024-28, AND ANNUAL ADMINISTRATION OF THE CITY OF LOS ALTOS' SEWER SERVICE CHARGE FOR FY 2023-24, NOT TO EXCEED \$100,455, AND UP TO 5% CONTINGENCY FUNDS NOT TO EXCEED \$5,023, AND AMENDING THE FY2021-22 OPERATING BUDGET FOR THE SEWER FUND

WHEREAS, in 2018, the City went through the Proposition 218 process to adopt Ordinance No. 2018-445, which established the annual sewer service charge rate for a period of five years (from FY 2018-19 through FY 2022-23); and

WHEREAS, the City of Los Altos needs to perform a Sewer Rate Analysis and go through the Proposition 218 process in FY 2022-23 to establish the annual sewer service charge rate for the next five years (FY 2023-24 through FY 2027-28); and

WHEREAS, on January 25, 2022, the City advertised a request for proposals (RFP) and received one proposal on February 24, 2022, for the Sewer Rate Structure Analysis, Administration of Proposition 218 Process for FY 2024-28, and Annual Administration of the City's Sewer Service Charge for FY 2023-24; and

WHEREAS, the proposal received from NBS Government Finance Group, dba NBS ("NBS") was responsive to the City's requirements based on their qualifications, experience statements, and description of the required tasks; and

WHEREAS, NBS has demonstrated the experience and expertise needed to develop and present a sewer rate study through a public process that will result in timely submission of the tax roll information to the County at a reasonable cost.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Los Altos hereby authorizes the City Manager to take the following actions:

1. To execute an agreement with NBS in the amount not to exceed \$100,455 and up to 5% contingency not to exceed \$5,023 for a Sewer Rate Structure Analysis, Administration of Proposition 218 Process for FY 2024-28, and Annual Administration of the City of Los Altos' Sewer Service Charge for FY 2023-24;
2. Transfer with a Budget Increase of \$105,478 from the Sewer Fund to the Professional Services category under the FY 2021-22 Sewer Operating Budget; and
3. To take such further actions as may be necessary or convenient to implement the transactions contemplated hereby.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 12th day of April, 2022 by the following vote:

AYES: Council Members Fligor, Lee Eng, Weinberg, Vice Mayor
Meadows and Mayor Enander
NOES: None
ABSENT: None
ABSTAIN: None


Anita Enander, MAYOR

Attest:


Andrea Chelemengos, MMC, CITY CLERK