## **RESOLUTION NO. 2016-22**

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOS ALTOS APPROVING A COST OF LIVING ADJUSTMENT FOR REGULAR, FULL-TIME, NON-REPRESENTED, MANAGEMENT AND EXECUTIVE STAFF FOR FISCAL YEAR 2016-17

WHEREAS, the City annually reviews and may revise employee compensation and the salary schedule ranges: and

WHEREAS, the City benefits from retaining a highly qualified, municipal work force; and

WHEREAS, to assist in retaining such a workforce, it is critical that the City's compensation levels are competitive in the marketplace; and

WHEREAS, to remain competitive, the City should adjust salaries to reflect changes in the region's cost of living; and

WHEREAS, the Consumer Price Index for Urban Consumers (CPI-U) for the San Francisco-Oakland-San Jose region increased by 2.7% for the twelve month period ending with the first quarter for 2016,

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Los Altos increases salary ranges for all regular full-time, non-represented, management and executive positions (not including the city manager) by 2.7% effective the first pay period after July 1, 2016, as shown on Exhibit A attached to this Resolution.

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution passed and adopted by the City Council of the City of Los Altos at a meeting thereof on the 28<sup>th</sup> day of June, 2016 by the following vote:

AYES:BRUINS, MORDO, PEPPER, PROCHNOW, SATTERLEENOES:NONEABSENT:NONEABSTAIN:NONE

Jeannie Bruins, MAYOR

Attest:

Jon Maginot, CMC CITY CLERK

Resolution No. 2016-22

| City of Los Altos<br>2016/17 Salary Schedule (Unrepresented Employees)                 |                                         |          |
|----------------------------------------------------------------------------------------|-----------------------------------------|----------|
| Resolution 2016-XX<br>Effective July 3, 2016 - July 8, 2017<br>Legislative & Executive | Monthly Salary Range<br>Minimum Maximum |          |
|                                                                                        |                                         |          |
| Assistant City Manager                                                                 | \$8,278                                 | \$15,636 |
| Economic Development Manager                                                           | \$9,543                                 | \$11,599 |
| Assistant to the City Manager                                                          | \$9,030                                 | \$10,975 |
| City Clerk                                                                             | \$8,439                                 | \$10,258 |
| Public Information Coordinator                                                         | \$6,860                                 | \$8,339  |
| Economic Development Coordinator                                                       | \$6,860                                 | \$8,339  |
| Executive Assistant to the City Manager                                                | \$5,878                                 | \$7,144  |
| Administrative Services                                                                | \$3,010                                 | \$7,111  |
|                                                                                        | 20.070                                  |          |
| Administrative Services Director                                                       | \$8,278                                 | \$15,636 |
| Financial Services Manager                                                             | \$9,290                                 | \$11,291 |
| Management Analyst II                                                                  | \$7,343                                 | \$8,926  |
| Management Analyst I                                                                   | \$6,676                                 | \$8,114  |
| Accounting Technician II                                                               | \$5,569                                 | \$6,768  |
| Accounting Technician I                                                                | \$4,835                                 | \$5,877  |
| Accounting Office Assistant I                                                          | \$4,252                                 | \$5,170  |
| Information Technology Manager                                                         | \$10,+20                                | \$12,666 |
| Information Technology Analyst                                                         | \$7,792                                 | \$9,471  |
| Information Technology Technician                                                      | \$5,916                                 | \$7,192  |
| Human Resources Manager                                                                | \$10,420                                | \$12,666 |
| Human Resources Technician                                                             | \$5,458                                 | \$6,635  |
| Police Services                                                                        |                                         |          |
| Police Chief                                                                           | \$8,278                                 | \$15,636 |
| Police Captain                                                                         | \$11,091                                | \$13,480 |
| Police Services Manager                                                                | \$9,980                                 | \$12,131 |
| Executive Assistant                                                                    | \$5,255                                 | \$6,389  |
| Lead Records Specialist                                                                | \$4,905                                 | \$5,962  |
| Records Specialist                                                                     | \$4,454                                 | \$5,411  |
| Community Development                                                                  |                                         |          |
| Community Development Director                                                         | \$8,278                                 | \$15,636 |
| Building Official                                                                      | \$9,676                                 | \$11,761 |
| Planning Services Manager                                                              | \$9,676                                 | \$11,761 |
| Senior Planner                                                                         | \$8,956                                 | \$10,887 |
| Senior Building Inspector                                                              | \$7,455                                 | \$9,061  |
| Building Inspector                                                                     | \$6,744                                 | \$8,199  |
| Assistant Planner                                                                      | \$6,841                                 | \$8,313  |
| Permit Technician                                                                      | \$5,419                                 | \$6,586  |
| Executive Assistant                                                                    | \$5,255                                 | \$6,389  |

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## City of Los Altos 2016/17 Salary Schedule (Unrepresented Employees)

| Resolution 2016-XX<br>Effective July 3, 2016 - July 8, 2017 | Monthly S | Monthly Salary Range |  |
|-------------------------------------------------------------|-----------|----------------------|--|
|                                                             | Minimum   | Maximum              |  |
| Public Works - Engineering                                  |           |                      |  |
| Public Works Director                                       | \$8,278   | \$15,636             |  |
| Engineering Services Manager                                | \$10,358  | \$12,590             |  |
| Transportation Services Manager                             | \$9,676   | \$11,761             |  |
| Special Projects Manager                                    | \$8,703   | \$10,578             |  |
| Associate Civil Engineer                                    | \$8,002   | \$9,728              |  |
| Assistant Civil Engineer                                    | \$7,074   | \$8,598              |  |
| Construction Inspector                                      | \$6,124   | \$7,443              |  |
| Engineering Technician                                      | \$6,124   | \$7,443              |  |
| Executive Assistant                                         | \$5,255   | \$6,389              |  |
| Public Works - Maintenance                                  |           |                      |  |
| Maintenance Services Manager                                | \$9,531   | \$11,585             |  |
| Maintenance Supervisor                                      | \$6,861   | \$8,340              |  |
| Executive Assistant                                         | \$5,255   | \$6,389              |  |
| Recreation & Community Services                             |           |                      |  |
| Recreation & Community Services Director                    | \$8,278   | \$15,636             |  |
| Senior Recreation Supervisor                                | \$6,997   | \$8,505              |  |
| Recreation Supervisor                                       | \$6,656   | \$8,092              |  |
| Recreation Coordinator                                      | \$5,054   | \$6,143              |  |
| Facilities Coordinator                                      | \$5,054   | \$6,143              |  |
| Office Assistant II                                         | \$4,236   | \$5,148              |  |
| Office Assistant I                                          | \$3,804   | \$4,624              |  |
|                                                             |           |                      |  |