



**NORTH COUNTY LIBRARY
AUTHORITY AGENDA
REGULAR MEETING
5:00 PM - Monday, May 6, 2024**

*via Videoconference and In person at the Los Altos Community Center; Manzanita Room
(sign on details below)*

PARTICIPATION: Members of the public may participate by being present at the Los Altos Community Center inside the Manzanita Conference Room located at 97 Hillview Ave, Los Altos, CA 94022. Public comment is accepted in person at the physical meeting location, or via email to cmansel@solutions-mrg.com.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in person, and members of the public may provide written public comment by following the instructions below.

Participants who wish to observe remotely from outside the United States should email cmansel@solutions-mrg.com to arrange for international access to the meeting.

Time: May 6, 2024 5:00 PM

Link: <https://us06web.zoom.us/j/81811448026?pwd=820cXApJaKaQeYGbdh2Dsa6MrywZOz.1>

Meeting ID: 818 1144 8026
Passcode: 94022

Mobile: +16699006833,,81811448026#,,,,*94022# US (San Jose)

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to cmansel@solutions-mrg.com. Emails sent to this email address are sent to/received immediately by the Authority. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence received prior to the meeting will be included in the public record. Please follow this link for more information on submitting written comments: <https://www.losaltosca.gov/cityclerk/page/public-comments>.

Public testimony will be taken at the direction of the President, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM**PLEDGE OF ALLEGIANCE****PUBLIC COMMENTS**

Members of the audience may bring to the Authority's attention any item that is not on the agenda. Speakers are generally given two or three minutes, at the discretion of the President. Please be advised that, by law, the Authority is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

- 1. Approval of Minutes** for Regular Meeting on 1/29/24
- 2. Approval of FY 22-23 Audit Report**
 - a. NCLA Board Communication
 - b. NCLA Audit Report
 - c. Account Grouping Report
 - d. Adjusting Journal Entries Report
 - e. Representation Letter to Chavan & Associates
- 3. Consideration and Adoption of the NCLA Annual Budget FY 24-25**
 - a. NBS Annual Report of expected income from Parcel Tax 889
 - b. County Investment Fund Current Statement
 - c. Proposed Annual Budget for FY 24-25
- 4. Adopt Resolution 2024-01 Annual Levy Resolution**
- 5. Adopt Resolution 2024-02 Annual Gann Limit Resolution**
- 6. Approval of Current Invoices for Payment**
 - a. Chavan & Associates Invoice for FY22-23 Audit
 - b. MRG Invoices for January – March 2024
- 7. Discussion and Approval of Transfer of Legal Representation**

INFORMATIONAL ITEMS

1. Library Commission Ad-Hoc Subcommittee Update
2. Report on Senior Exemptions

3. City Staff Reports

COMMISSIONERS' REPORTS AND COMMENTS

NEXT MEETING DATE

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for the North County Library Authority items may be viewed on the Internet at <https://www.losaltosca.gov/nclibraryauthority>.

If you wish to provide written materials, please provide the Staff Liaison with **10 copies** of any document that you would like to submit to the Authority in order for it to become part of the public record. For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.