



NORTH COUNTY LIBRARY AUTHORITY
MINUTES
5:30 p.m. – Monday, March 27, 2023
*In person, Los Altos Community Center; Sequoia
Room*
97 Hillview Ave, Los Altos, CA 94022



CALL MEETING TO ORDER

At 5:55 p.m. President Schmidt called the meeting to order.

ESTABLISH QUORUM

AYES: President Schmidt, Vice President Meadows, , Commissioner Dailey. Commissioner Epstein
ABSENT: Secretary Hill

PLEDGE OF ALLEGIANCE

President Schmidt led the pledge of allegiance.

PUBLIC COMMENTS

The following members of the public spoke: Julie Crane, and Pierre Bedard.

ITEMS FOR CONSIDERATION/ACTION

1. **NCLA FY 21 Audit:** Review and accept the FY21 Audit

President Schmidt asked Grace from Maze and Associates to present the audit to the Authority.

The authority engaged in discussion. The version approved at the last meeting was the incorrect one so this version was adopted to correct the record.

Commissioner Epstein moved to accept the FY 21 audit, seconded by President Schmidt. Motion passed with the following vote:

AYES: President Schmidt, Vice President Meadows, Commissioner Epstein, Commissioner Dailey.
NOES: None
ABSENT: Secretary Hill
ABSTAIN: None

2. **MRG 2023 Proposal:** Review and accept the MRG proposal or provide direction regarding administrative support

President Schmidt introduced the item to the Authority.

The Authority engaged in discussion.

Steven Mattas, Legal Counsel for the Authority from Meyers Nave commented that the Authority can utilize funds for administrative purposes.

Vice President Meadows moved to accept the proposal from MRG provide administrative support to the NCLA board and to have these services paid for by NCLA funds which was seconded by Commissioner Dailey.

There was no public comment.

Motion passed with the following vote:

- AYES: President Schmidt, Vice President Meadows, Commissioner Dailey.
- NOES: Commissioner Epstein,
- ABSENT: Secretary Hill
- ABSTAIN: None

- 3. **NBS Agreement Amendment:** Review and adopt the updated NBS agreement for additional services

President Schmidt and Commissioner Epstein presented the item to the Authority.

The following member of the public spoke: Pierre Bedard.

The Authority engaged in discussion.

Vice President Meadows moved to accept the addendum of NBS to provide senior exceptions, and was seconded by President Schmidt. Motion passed with the following vote:

- AYES: President Schmidt, Vice President Meadows, Commissioner Epstein, Commissioner Dailey.
- NOES: None
- ABSENT: Secretary Hill
- ABSTAIN: None

- 4. **Study Parcel Tax Options:** Form sub committee to study parcel tax options

President Schmidt presented the item to the Authority.

The Authority engaged in discission.

The following members of the public spoke: Julie Crane, Pierre Bedard, and Allen Epstein.

The Authority continued their discussion.

The Authority agreed to meet on April 24th for the next meeting to continue this conversation.

- 5. Update on the Library Expansion/Remodel Project

The Authority engaged in discussion. No action was taken.

INFORMATIONAL ITEMS

- 6. Latest Account Statement from the SCC Investment Fund

MEMBER/STAFF REPORTS AND COMMENTS AND POTENTIAL FUTURE AGENDA ITEMS

April 24, 2023 was agreed to be the next meeting date for NCLA.

Interim City Clerk Rodriguez will begin to onboard the MRG representative to introduce her to the Authority for the April meeting.

ADJOURNMENT

President Schmidt adjourned the meeting at 7:09 pm.

Lisa Schmidt, President

ATTEST:

Angel Rodriguez, Interim City Clerk