

**MINUTES OF THE REGULAR MEETING OF THE NORTH COUNTY LIBRARY
AUTHORITY OF THE CITY OF LOS ALTOS, HELD ON MONDAY, MAY 9, 2016, AT
6:00 P.M. AT LOS ALTOS MAIN BRANCH LIBRARY – ORCHARD ROOM
13 SOUTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM AT 6:01 P.M.

PRESENT: President Jan Pepper Vice-President Jean Mordo, Secretary Cindy Hill (arrived at 6:15), Courtenay Corrigan, and Suzanne Epstein (arrived at 6:07)

ABSENT: None

PLEDGE OF ALLEGIANCE

President Jan Pepper led the Pledge of Allegiance to the flag.

PUBLIC COMMENTS

There were no public comments.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Meeting Minutes
Action: Upon a motion by Vice-President Mordo, seconded by Commissioner Corrigan, the Authority approved the minutes of the special meeting of February 22, 2016.
AYES: Corrigan, Mordo, and Pepper; NOES: None; ABSENT: Epstein and Hill
2. Affirm Setting a Property Tax Levy with the County of \$76 for FY 2016/17
Action: Upon a motion by Commissioner Corrigan, seconded by Vice-President Mordo, the Authority affirmed setting a Property Based Levy with the County of \$76 for FY2016/17.
AYES: Corrigan, Mordo, and Pepper; NOES: None; ABSENT: Epstein and Hill
3. Adoption of the Budget for Fiscal Year 2016/17
Staff Liaison Kim Juran-Karageorgiou and County of Santa Clara staff presented the Budget for Fiscal Year 2016/17.
Action: Upon a motion by Vice-President Mordo, seconded by Commissioner Corrigan, the Authority adopted Resolution No. 16-02 to adopt the NCLA Budget for FY 2016/17.
AYES: Corrigan, Mordo, Pepper, Epstein, and Hill; NOES: None; ABSENT: None
4. NCLA Personnel Costs and cost of additional operating hours
Action: The Authority received a presentation from the County regarding the Authority's request for additional hours at Los Altos Main Library. The Authority requested the County clarify data presented before the next discussion of personnel costs and additional operating hours. Particular questions were raised about hourly costs and janitorial services costs.

5. NCLA Investment Authorization
Action: The Authority directed staff to return with Public Financial Management (PFM) data and include City Attorney Jolie Houston in future discussions about co-mingling NCLA investment monies in the Santa Clara County Commingled Pool.
6. 2017 Meeting Schedule
Action: The Authority scheduled future regular meetings for Monday August, 22; Monday, January 23; and Monday, May 8.

INFORMATIONAL ITEMS

7. Staff Report
Action: The Authority inquired about survey results and meeting with Jolie about the investment co-mingling. Staff reported survey results could be available after July 31 and the investment co-mingling would be continued to a later meeting.

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

2016/17 NCLA Budget
NCLA 20 Year Financial Forecast

ADJOURNMENT

President Pepper adjourned the meeting at 7:08 p.m.