

MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON JULY 25, 2019, AT 4:00 P.M. AT LOS ALTOS LIBRARY, 13 SOUTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Cindy Hill, Chair (Los Altos Library Commission), Barbara Adey, Vice Chair, Suzanne Epstein (North County Library Authority), Catharine Kristian, Jean Mordo, Mark Rogge, Diane Schmidt, Bob Simon (Los Altos Library Endowment) and Nancy Tucker

ABSENT: Steve Katz and Mary Jo Kelly (Friends of the Library)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

ITEMS FOR CONSIDERATION/ACTION

1. Meeting Minutes

Action: Upon a motion by Diane Schmidt, seconded by Catharine Kristian, the Task Force approved the minutes of the June 13, 2019 meeting, by the following vote: AYES: Adey, Kristian, Mordo, Rogge, Schmidt, Simon and Tucker; NOES: None; ABSTAIN: None; ABSENT: Epstein, Katz and Kelly.

2. Outreach and education consultant

Staff provided the recommendation from the subcommittee to engage the services of TBWB for outreach and education.

Action: Upon a motion by Bob Simon, seconded by Jean Mordo, the Task Force approved the engagement of TBWB for Phase 1 of outreach and education, by the following vote: AYES: Adey, Epstein, Kristian, Mordo, Rogge, Schmidt, Simon and Tucker; NOES: None; ABSTAIN: None; ABSENT: Epstein, Katz and Kelly.

3. Recommendation to NCLA

Staff suggested a recommendation to the NCLA Board regarding the overall library redevelopment project and financing strategy.

The Task Force discussed what recommendation should be made to the NCLA Board and the timing of a recommendation.

Action: Upon a motion by Mark Rogge, seconded by Jean Mordo, the Task Force targeted presenting to NCLA in the Fall to review findings during Phase 1 of the education and outreach, to approve an overall budget, timeline and work plan for the project, and to approve Phase 2 of the education and outreach process, by the following vote: AYES: Adey, Epstein, Kristian, Mordo,

Rogge, Schmidt, Simon and Tucker; NOES: None; ABSTAIN: None; ABSENT: Epstein, Katz and Kelly.

4. Update on potential funding sources

Cindy Hill and Bob Simon presented information from Los Altos Library Endowment regarding that organization's ability to provide funding for the redevelopment project.

5. Future Meetings

The next meeting of the Task Force was set for August 8, 2019.

ADJOURNMENT

Vice Chair Adey adjourned the meeting at 4:55 p.m.

MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON AUGUST 22, 2019, AT 4:00 P.M. AT LOS ALTOS MAIN LIBRARY, 13 SOUTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Barbara Adey, Vice Chair, Suzanne Epstein (North County Library Authority), Catharine Kristian, Jean Mordo, Mark Rogge, Diane Schmidt, Bob Simon (Los Altos Library Endowment) and Nancy Tucker

ABSENT: Cindy Hill, Chair (Los Altos Library Commission), Steve Katz and Mary Jo Kelly (Friends of the Library)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

The following individual provided public comments: Pierre Bedard.

ITEMS FOR CONSIDERATION/ACTION

1. Potential outreach and education stakeholder individuals and/or groups

Robin Gerrity of TBWB presented options for potential stakeholder individuals and/or groups to engage during outreach and education efforts and potential materials to distribute during such efforts.

Direction: Task Force members were directed to provide potential names for the stakeholder lists to Diane Schmidt and to send feedback regarding the materials to Robin Gerrity by August 29, 2019.

2. Future Fundraising Plan

Task Force members discussed the possibility of a fundraising plan, especially focusing on the procurement of large conditional pledges before the ballot measure. Members also discussed various options for educational, fundraising, and outreach consultants, and how that would affect the outreach process.

Direction: The Task Force decided to wait on the fundraising issue until a later date. It was determined that a consultant should be considered before any fundraising is done.

3. Future Meetings

The next meeting of the Task Force was set for September 9, 2019.

ADJOURNMENT

Vice Chair Adey adjourned the meeting at 5:13 p.m.