



NORTH COUNTY LIBRARY AUTHORITY COMMISSION MEETING

Monday February 25, 2019 – 6:00 P.M.

Neutra House, 83 Hillview Avenue

Los Altos, California

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Meeting Minutes
 - a. Approve minutes of the Regular Meeting of January 28, 2019
 - b. Approve Clarification of Minutes for Meetings of November 26, 2018 and January 14, 2019
2. Consideration of Administrative Officer Role
3. NCLA Financial Review

Documents provided:

 - a. Summary of Revenues and Expenditures
 - b. Portfolio Performance chart from PFM
 - c. City of Los Altos Investment Policy
4. NCLA Task Force

Receive update from Task Force
5. Discuss Designation of Additional County Funding for Library Services for FY 2019/20

Receive update regarding discussions that have occurred to date, and provide direction
6. County Update

County staff will provide an update.
7. Receive Annual Audit Prepared by Maze & Associates
8. Future Meeting Schedule
 - a. March 25, 2019 at 6:00 pm at TBD
 - b. April 29, 2019 at 6:00 pm in the Orchard Room, Los Altos Library
 - c. May 20, 2019 at 6:00 pm in the Orchard Room, Los Altos Library

INFORMATIONAL ITEMS

9. Staff Report

Receive information and announcements from Liaison / City Staff

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Financial Commission items may be viewed on the Internet at <http://losaltosca.gov/committees-commissions/nclal/meetings.html>

If you wish to provide written materials, please provide the Commission Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.