

**NORTH COUNTY LIBRARY AUTHORITY LIBRARY  
REDEVELOPMENT TASK FORCE**

**THURSDAY, JANUARY 10, 2019 – 4:00 P.M.**

Orchard Room  
Los Altos Library  
13 South San Antonio Road, Los Altos, California

**ESTABLISH QUORUM**

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes: Approve the minutes of the December 6, 2018, December 13, 2018 and January 3, 2019 meetings
2. January 14, 2019 meeting with NCLA, LALE and Friends of the Library: Discuss the January 14, 2019 meeting with NCLA, LALE and Friends of the Library regarding the Library Redevelopment Project
3. Frequently Asked Questions document: Discuss the draft Frequently Asked Questions document
4. Future meetings: Discuss possible topics for future meetings

**ADJOURNMENT**

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the North County Library Authority will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Los Altos City Clerk 72 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for NCLA Library Redevelopment Task Force items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Task Force Staff Liaison with 10 copies of any document that you would like to submit to the Task Force for inclusion in the public record.

For other questions regarding meeting procedures, please contact the Los Altos City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK  
FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON  
DECEMBER 6, 2018, AT 4:00 P.M. AT MAIN LIBRARY, 13 SOUTH SAN ANTONIO  
ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Cindy Hill, Chair (Los Altos Library Commission), Barbara Adey, Vice Chair, Karen Eberle, Suzanne Epstein (North County Library Authority), Steve Katz, Mary Jo Kelly (Friends of the Library), Catharine Kristian, Mark Rogge, Diane Schmidt, Bob Simon (Los Altos Library Endowment) and Nancy Tucker

ABSENT: None

**ITEMS FOR CONSIDERATION/ACTION**

1. January 14, 2019 meeting with NCLA, LALE and Friends of the Library  
Task Force members discussed the planned January 14, 2019 meeting with the North County Library Authority, Los Altos Library Endowment and Friends of the Library.

Direction: Cindy Hill, Catharine Kristian and Diane Schmidt were appointed to a subcommittee to begin preparing a presentation for the January 14, 2019 meeting.

**ADJOURNMENT**

Chair Hill adjourned the meeting at 4:45 p.m.

**MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON DECEMBER 13, 2018, AT 4:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Barbara Adey, Vice Chair, Karen Eberle, Suzanne Epstein (North County Library Authority), Mary Jo Kelly (Friends of the Library), Catharine Kristian, Diane Schmidt, Bob Simon (Los Altos Library Endowment) and Nancy Tucker

ABSENT: Cindy Hill, Chair (Los Altos Library Commission), Steve Katz and Mark Rogge

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes

Action: Upon a motion by Catharine Kristian, seconded by Diane Schmidt, the Task Force approved the minutes of the October 25, 2018, November 8, 2018, November 15, 2018 and November 29, 2018 meetings, as corrected, by the following vote: AYES: Adey, Eberle, Epstein, Kelly, Kristian, Schmidt, Simon and Tucker; NOES: None; ABSTAIN: None; ABSENT: Hill, Katz and Rogge.

3. Outreach Consultant/Fundraising Team Report

Bob Simon provided the update from the Outreach Consultant/Fundraising Team.

4. Education/Marketing/Content Team Report

Diane Schmidt presented the update from the Education/Marketing/Content Team.

2. Frequently Asked Questions document

Diane Schmidt presented the draft Frequently Asked Questions document and Task Force members provided feedback.

5. Future meetings

The next meeting of the Task Force will be a two-hour study session on January 3, 2019 at 4:00 p.m.

**ADJOURNMENT**

Vice Chair Adey adjourned the meeting at 5:12 p.m.

**MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON JANUARY 3, 2019, AT 4:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Cindy Hill, Chair (Los Altos Library Commission), Barbara Adey, Vice Chair, Suzanne Epstein (North County Library Authority), Steve Katz, Catharine Kristian, Mark Rogge, Diane Schmidt and Bob Simon (Los Altos Library Endowment)

ABSENT: Karen Eberle, Mary Jo Kelly (Friends of the Library) and Nancy Tucker

**ITEMS FOR CONSIDERATION/ACTION**

1. January 14, 2019 meeting with NCLA, LALE and Friends of the Library  
Task Force members discussed the planned January 14, 2019 meeting with the North County Library Authority, Los Altos Library Endowment and Friends of the Library.

Public Comment: The following individual provide public comments: David Struthers.

**ADJOURNMENT**

Chair Hill adjourned the meeting at 5:26 p.m.