

**NORTH COUNTY LIBRARY AUTHORITY LIBRARY  
REDEVELOPMENT TASK FORCE**

**THURSDAY, SEPTEMBER 27, 2018 – 4:00 P.M.**

Orchard Room  
Los Altos Library  
13 South San Antonio Road, Los Altos, California

**ESTABLISH QUORUM**

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes: Approve the minutes of the September 13, 2018 meeting
2. Outreach Consultant/Fundraising Team Report: Receive a report from the Outreach Consultant/Fundraising Team
3. Education/Marketing/Content Team report: Receive a report from the Education/Marketing/Content Team and review draft FAQ sheet
4. Future meetings: Discuss possible topics for future meetings

**ADJOURNMENT**

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the North County Library Authority will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Los Altos City Clerk 72 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for NCLA Library Redevelopment Task Force items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Task Force Staff Liaison with 10 copies of any document that you would like to submit to the Task Force for inclusion in the public record.

For other questions regarding meeting procedures, please contact the Los Altos City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON SEPTEMBER 13, 2018, AT 4:00 P.M. AT LOS ALTOS CITY HALL, 1 NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Cindy Hill, Chair (Los Altos Library Commission), Barbara Adey, Vice Chair, Karen Eberle, Suzanne Epstein (North County Library Authority), Steve Katz, Mary Jo Kelly (Friends of the Library), Bob Simon (Los Altos Library Endowment), Mark Rogge, and Nancy Tucker

ABSENT: Catharine Kristian and Diane Schmidt

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes

Action: Upon a motion by Bob Simon, seconded by Nancy Tucker, the Task Force approved the minutes of the August 23, 2018 meeting, by the following vote: AYES: Adey, Eberle, Epstein, Hill, Katz, Kelly, Rogge, Simon and Tucker; NOES: None; ABSTAIN: None; ABSENT: Kristian and Schmidt.

2. Presentations from Education and Outreach Consultants

Action: The Library Redevelopment Task Force received 2 presentations. The first presentation by Charles Heath with TBWB, and the second presentation by Amanda Clifford and Bonnie Moss with CliffordMoss. From the information provided from both presentations, the Task Force determined that additional funding would be needed from NCLA to hire a consultant. NCLA representative Suzanne Epstein was tasked with following up with NCLA.

3. Future meetings

The next meeting of the Task Force will be September 27, 2018 at 4:00 p.m. to potentially include receiving a presentation from an additional consultant, review of FAQs, reports from subcommittees, and presentations from Saratoga, Gilroy and Palo Alto.

**ADJOURNMENT**

Chair Hill adjourned the meeting at 5:58 p.m.