

**MINUTES OF THE REGULAR MEETING OF THE NORTH COUNTY LIBRARY
AUTHORITY OF THE CITY OF LOS ALTOS, HELD ON MONDAY,
JUNE 25, 2018, AT 6:00 P.M. IN THE NEUTRA HOUSE,
183 HILLVIEW AVE, LOS ALTOS, CALIFORNIA**

ESTABLISHED QUORUM AT 6:04 P.M.

PRESENT: President Cindy Hill, Vice President Jean Mordo, Secretary Suzanne Epstein, Jan Pepper and Courtenay Corrigan (arrived 6:08)

ABSENT: None

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Meeting Minutes

- a. The minutes from the meeting of May 14, 2018 were moved for approval by Jean Mordo and seconded by Jan Pepper. **AYES:** Epstein, Hill, Mordo and Pepper. **NOES:** None. **ABSTAIN:** None.
- b. The minutes from the Special Meeting of May 22, 2018 were moved for approval by Jean Mordo and seconded by Jan Pepper. **AYES:** Epstein, Hill, Mordo and Pepper. **NOES:** None. **ABSTAIN:** None.

2. Appointments to Library Redevelopment Task Force

Cindy Hill and Suzanne Epstein served as an NCLA Subcommittee to interview and recommend candidates for an expansion of the Library Redevelopment Task Force. Suzanne Epstein provided an overview of the recruitment process: Seventeen applications were received, two applicants withdrew and fifteen candidates were interviewed by the Subcommittee between June 19 – 21.

The candidate pool was excellent; many came to the interviews well-versed on library activities based on their review of meeting minutes and other information from the City of Los Altos website. Common concerns discussed during interviews included the lack of space, particularly the number of people interested in the recent Antarctica talk but who could not get in. As well as concerns about the level of noise in the library as children walk through the library to reach the children's area. It was noted many candidates were confused about how the library redevelopment ties to the Civic Center remodel. And finally, candidates commented that Main Library is the "living room of community" and the "heart and soul" of the community.

The Subcommittee recommended adding 7 new positions to the Task Force as a result of the strong pool of candidates. The Subcommittee recommendations are based on balancing the variety of skills, experience and knowledge in the candidate pool. The Board discussed and agreed to the appointment of the following 7 candidates:

Barbara Aday; Diane Schmidt; Catharine Kristian; Karen Eberle; Mark Rogge;
Steve Katz; Nancy Tucker

Motion to appoint the above seven candidates made by Courtenay Corrigan seconded by Jan Pepper. **AYES:** Corrigan, Epstein, Hill, Mordo and Pepper. **NOES:** None. **ABSTAIN:** None.

During the interviews, some candidates asked about the role of the City of Los Altos, the community non-profits, NCLA and the Task Force in the redevelopment project. While all of these groups will provide input to the Redevelopment process, Jean Mordo suggested he step down from the Task Force to avoid any perception of City Council influence. The NCLA Board agreed to appoint Suzanne Epstein to the Task Force to represent NCLA on that committee. Cindy Hill suggested checking in with Friends, LALE to ask if they would like to keep their member on the Task Force or appoint someone new. Courtenay Corrigan made a motion to appoint Suzanne Epstein to the Library Redevelopment Task Force as the NCLA representative to replace Jean Mordo. Jan Pepper seconded the motion. **AYES:** Corrigan, Epstein, Hill, Mordo and Pepper. **NOES:** None. **ABSTAIN:** None.

3. Update on Los Altos Library Redevelopment Task Force

Godbe & Associates, with input from the NCLA Subcommittee and County staff, have finalized the community survey. The survey will be conducted via phone and online the week of June 25, with initial results expected the first week of July. Those included in review of the survey will be disqualified from participating in the survey. Residents in the two pockets outside of the NCLA boundaries will be included in the survey; any future tax measures should include these areas. The Task Force will cancel this week's meeting and schedule July 11th to review the survey results.

4. County Update

Chuck Griffen, Financial and Administrative Services Manager, reported NCLA began funding expanded hours at Woodland Library starting in January, with Sunday hours 11 am – 5 pm. Woodland saw a 13% increase in hours between January – May 2018 and a 22% increase in visitors during that period. Main Library is open 10 am – 7 pm on Sundays now. Jan Pepper noted the crowd of people on Sunday morning.

5. Woodland Library Exterior Improvements

Cindy Hill reported back to the Board regarding the question of whether the Friends would oversee improvements to the exterior of the Woodland Library if NCLA provided funding. The Friends declined, as the Woodland exterior is the responsibility of the City of Los Altos.

6. Future Meeting Schedule

NCLA will meet on Wednesday, July 11, 2018 at 6:00 pm in the Los Altos Library Orchard Room.

INFORMATIONAL ITEMS

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

Adjourned at 7:05 pm.