

**NORTH COUNTY LIBRARY AUTHORITY LIBRARY  
REDEVELOPMENT TASK FORCE**

**THURSDAY, MAY 17, 2018 – 3:30 P.M.**

Los Altos Youth Center  
1 North San Antonio Road, Los Altos, California

**ESTABLISH QUORUM**

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes: Approve the minutes of the May 3, 2018 meeting
2. Recap North County Library Authority meeting and action taken: Review and discuss the action taken by the North County Library Authority on May 14, 2018
3. Community Survey: Discuss conducting a community survey with a representative from Godbe Research Associates
4. Future meetings: Discuss agenda items and topics for future meetings

**ADJOURNMENT**

**SPECIAL NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, the North County Library Authority will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Los Altos City Clerk 72 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for NCLA Library Redevelopment Task Force items may be viewed on the Internet at <http://www.losaltosca.gov/meetings>.

If you wish to provide written materials, please provide the Task Force Staff Liaison with 10 copies of any document that you would like to submit to the Task Force for inclusion in the public record.

For other questions regarding meeting procedures, please contact the Los Altos City Clerk at (650) 947-2720.

**MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK  
FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON MAY 3, 2018,  
AT 3:30 P.M. AT LOS ALTOS YOUTH CENTER, 1 NORTH SAN ANTONIO ROAD,  
LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Cindy Hill, Chair (Los Altos Library Commission)(arrived at 3:38 p.m.), Mary Jo Kelly, Vice Chair (Friends of the Library), Jean Mordo (North County Library Authority), Bob Simon (Los Altos Library Endowment). Non-voting advisors: Marlene Iwamoto (Santa Clara County Library)

ABSENT: None

**ITEMS FOR CONSIDERATION/ACTION**

1. Meeting Minutes

Action: Upon a motion by Jean Mordo, seconded by Bob Simon, the Task Force approved the minutes of the April 5, 2018 meeting, as corrected, by the following vote: AYES: Kelly, Mordo, Simon; NOES: None; ABSTAIN: None; ABSENT: Hill.

2. Final Recommendation to North County Library Authority Board

Staff presented the report.

Public Comments: The following provided public comments: Diane Schmidt.

Action: Upon a motion by Jean Mordo, seconded by Mary Jo Kelly, the Task Force unanimously recommended the North County Library Authority Board move forward with exploration of the redevelopment of the Main Library, specifically to tear down the existing building and replace it with a 40,000 square-foot building, with recommended next steps to include conducting a community survey and to secure the services of bond counsel.

3. Informational items

Staff announced the next meeting of the North County Library Authority Board will be May 14, 2018 and that an update will be presented before the Los Altos City Council on June 12, 2018.

4. Future meetings

The Task Force determined that the next meeting would be on May 17, 2018 at 3:30 p.m. to discuss the NCLA meeting and next steps in the process, including potential expansion of the Task Force.

**ADJOURNMENT**

Chair Hill adjourned the meeting at 3:59 p.m.



DATE: May 17, 2018

AGENDA ITEM # 2

**TO:** North County Library Authority Library Redevelopment Task Force

**FROM:** Jon Maginot, City Clerk/Assistant to the City Manager

**SUBJECT:** Recap North County Library Authority meeting and action taken

**RECOMMENDATION:**

Review and discuss the action taken by the North County Library Authority on May 14, 2018

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**BACKGROUND**

On May 14, 2018, the Task Force presented a recommendation to the North County Library Authority (NCLA) Board to move forward with exploration of the redevelopment of the Main Library, specifically to tear down the existing building and replace it with a 40,000 sq. ft. building. Further, to recommend that the next steps are to 1) conduct a community survey to gauge potential support for a revenue measure and 2) begin developing an educational campaign to inform the community regarding the needs for the Main Library and to gather input into what services and programs the community desires.

**DISCUSSION**

The NCLA Board unanimously approved moving forward with redevelopment of the Main Library, specifically looking at building a new 35,000 to 50,000 sq. ft. building, and to contract with Godbe Research Associates to conduct a community survey. The Board also approved expanding membership of the Task Force to nine and conducting a recruitment for the additional five members, to be appointed by the NCLA Board.



DATE: May 17, 2018

AGENDA ITEM # 3

**TO:** North County Library Authority Library Redevelopment Task Force

**FROM:** Jon Maginot, City Clerk/Assistant to the City Manager

**SUBJECT:** Community Survey

**RECOMMENDATION:**

Discuss conducting a community survey with a representative from Godbe Research Associates

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**BACKGROUND**

On May 14, 2018, the Task Force presented a recommendation to the North County Library Authority (NCLA) Board to move forward with exploration of the redevelopment of the Main Library, specifically to tear down the existing building and replace it with a 40,000 sq. ft. building. Further, to recommend that the next steps are to 1) conduct a community survey to gauge potential support for a revenue measure and 2) begin developing an educational campaign to inform the community regarding the needs for the Main Library and to gather input into what services and programs the community desires.

**DISCUSSION**

The NCLA Board unanimously approved contracting with Godbe Research Associates to conduct a community survey. The Board also appointed a subcommittee of its membership to work with staff from Godbe to develop the survey and directed Godbe to work with the Task Force to finalize the survey.