

MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON JANUARY 11, 2018, AT 2:00 P.M. AT HILLVIEW COMMUNITY CENTER, ROOM 2, 97 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Cindy Hill, Chair (Los Altos Library Commission), Mary Jo Kelly, Vice Chair (Friends of the Library), Jean Mordo (North County Library Authority), Bob Simon (Los Altos Library Endowment). Non-voting advisors: Marlene Iwamoto (Santa Clara County Library)

ABSENT: None

PUBLIC COMMENTS

David Struthers thanked Task Force Members for offering their time for this work and encouraged using the knowledge of Library staff in the project.

Gary Anderson expressed interest in the work of the Task Force and offered his and David Smith's participation.

Darwin Poulos asked questions regarding the solicitation of proposals for consultant services.

ITEMS FOR CONSIDERATION/ACTION

1. Meeting Minutes

Action: Upon a motion by Bob Simon, seconded by Jean Mordo, the Task Force unanimously approved the minutes of the December 19, 2017 meeting.

2. Task Force initial assignments:

Staff presented the report.

Public Comments

Darwin Poulos encouraged adding the Community Librarian and a member of the Task Force to the Project Management Team for the Needs Assessment Update.

Gary Anderson provided caution regarding using online surveys.

John Gerich encouraged the feasibility assessment to include whether a basement or second floor is an option.

Direction: Cindy Hill was appointed to serve as Task Force liaison to the Project Management Team.

Action: Upon a motion by Jean Mordo, seconded by Bob Simon, the Task Force unanimously approved moving forward with both proposals, with the modification to remove task 2.1 from

the Group 4 Architecture Research and Planning, Inc. proposal and to negotiate a reduced cost.

The Los Altos Library Endowment and Friends of the Library representatives indicated their respective organizations approved paying for one-third of the costs, each, for the two consultants.

Action: Upon a motion by Bob Simon, seconded by Jean Mordo, the Task Force recommended the North County Library Authority pay for one-third the cost for the two consultants.

3. Future meetings

The Task Force determined that the next meeting would be on January 25, 2018 at 6:30 p.m. provided representatives from Group 4 would be prepared to attend.

ADJOURNMENT

Chair Hill adjourned the meeting at 4:10 p.m.