

MINUTES OF THE MEETING OF THE LIBRARY REDEVELOPMENT TASK FORCE OF THE NORTH COUNTY LIBRARY AUTHORITY, HELD ON DECEMBER 19, 2017, AT 2:00 P.M. AT NEUTRA HOUSE, 181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA, LOS ALTOS, CALIFORNIA

ROLL CALL

PRESENT: Jean Mordo (North County Library Authority), Cindy Hill (Los Altos Library Commission), Mary Jo Kelly (Friends of the Library), Bob Simon (Los Altos Library Endowment). Non-voting advisors: Nancy Howe and Marlene Iwamoto (Santa Clara County Library)

ABSENT: None

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Election of Chair and Vice Chair

Action: Upon a nomination by Bob Simon, Cindy Hill was unanimously elected Chair.

Action: Upon a nomination by Bob Simon, Mary Jo Kelly was unanimously elected Vice Chair.

2. Meeting Schedule

The Task Force decided to meet at 3:00 on the 2nd and 4th Thursdays of each month. The next meeting will be at 3:00 on January 11, location to be determined.

The Task Force meeting on January 25 will include a public forum where the community will be encouraged to provide input on their ideas for a new or remodeled library. This meeting will take place in the evening at a location to be determined, preferably at the library.

3. Task Force initial assignments:

Staff will undertake two steps as soon as possible:

a) The Task Force would like to complete a community survey. Staff will attempt to contact the author of the 2008 Needs Assessment to determine if she is can prepare and administer this survey. If she is not able to do so, staff will look for another firm to do this.

b) Staff will seek an architect to complete a feasibility study to determine the advantages/disadvantages (including cost) of remodel/expansion of the existing facility compared to building a new library. The initial scope for the feasibility study will be to use the existing Needs Assessment as the model for the study.

Staff will inform the Task Force members of the cost of these two reports. Task Force members will contact their organizations to determine how much funding from each is available for these two undertakings.

4. Formation of Subcommittees:

The Task Force determined that no subcommittees were necessary at this time. Library advisors offered to provide locations of libraries that Task Force members may benefit from visiting.

Staff reminded the Task Force that the Task Force does fall under the purview of the Brown Act and that Task Force members cannot meet as a quorum outside of noticed public meetings of the Task Force.

Next Meeting: January 11 at 3:00. Location to be determined.

ADJOURNMENT

Chair Hill adjourned the meeting at 2:55 p.m.