



## **NORTH COUNTY LIBRARY AUTHORITY COMMISSION REGULAR MEETING**

**Monday January 30, 2017 – 5:30 P.M.**

Neutra House  
181 Hillview Avenue, Los Altos, California

### **ESTABLISH QUORUM**

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

### **ITEMS FOR CONSIDERATION/ACTION**

1. Election of North County Library Authority (NCLA) Commission Officers
  - a. Nominate and elect a member for the position of President
  - b. Nominate and elect a member for the position of Vice President
  - c. Nominate and elect a member for the position of Secretary
  - d. Nominate and appoint a Treasurer/Auditor-Controller
2. Commission Meeting Minutes

Approve minutes of the special meeting of September 23, 2016
3. Survey Results and Quarterly Gate Count Circulation

Presentation of the results (C. Griffin)
4. Review Results of the June 30, 2016 Financial Audit

Presentation of the of the June 30, 2016 North County Library Authority Basic Financial Statements (S. Revillar)
5. NCLA Fund Revenue and Expenses

Receive Disbursement Journal for Revenue and Expenses (S. Revillar)

## INFORMATIONAL ITEMS

7. Staff Report  
Receive information and announcements from City staff

## COMMISSIONERS' REPORTS AND COMMENTS

### POTENTIAL FUTURE AGENDA ITEMS (next meeting May 8, 2017 Orchard Room @ Los Altos Library)

2017/18 NCLA Budget

## ADJOURNMENT

### SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2720.

Agendas, Staff Reports and some associated documents for Financial Commission items may be viewed on the Internet at <http://losaltosca.gov/committees-commissions/nclal/meetings.html>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.