

**MINUTES OF THE SPECIAL MEETING OF THE NORTH COUNTY LIBRARY
AUTHORITY OF THE CITY OF LOS ALTOS, HELD ON FRIDAY, SEPTEMBER 23,
2016, AT 5:00 P.M. AT NEUTRA HOUSE,
181 HILLVIEW AVENUE, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM AT 5:15 P.M.

PRESENT: President Jan Pepper, Vice President Jean Mordo, Secretary Cindy Hill and
Members Suzanne Epstein and Courtenay Corrigan. Jolie Houston from Berliner
& Cohen

ABSENT: None

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Commission Meeting Minutes
Action: Upon a motion by Vice President Mordo, seconded by Cindy Hill, the Authority approved the minutes of the special meeting of August 30, 2016.
AYES: Corrigan, Hill, Mordo, and Pepper; NOES: None
2. NCLA Fund Balance Projections
Action: Received updated financial forecast from Susan Stark, Interim Administrative Services Director.
3. NCLA Personnel Costs and Cost of Additional Operating Hours
Action: Approved additional hours which totaled \$85K for a 2-year test period and prepare quarterly report to review when the Authority meets.
AYES: Corrigan, Hill, Mordo, and Pepper; NOES: None
4. NCLA Investment Option
Action: Approved to co-mingling NCLA funds with the City of Los Altos' investment portfolio.
AYES: Corrigan, Hill, Mordo, and Pepper; NOES: None

INFORMATIONAL ITEMS

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS (next regular meeting May 8, 2017)

ADJOURNMENT

President Pepper adjourned the meeting at 6:15 p.m.