
MINUTES
MEETING OF THE NORTH COUNTY LIBRARY AUTHORITY
THE NEUTRA HOUSE
181 HILLVIEW AVE, LOS ALTOS, CALIFORNIA 94022
DECEMBER 9, 2009

1. CALL TO ORDER

Meeting was called to order at 5:35PM by Chair Lai

2. ROLL CALL

Members present:

Jim Lai
Jean Mordo
Megan Satterlee

Members absent

Ron Packard
Roy Lave

Staff present:

Russell Morreale, NCLA Liaison, Treasurer
Derek Wolfgram, Deputy County Librarian
Paul Miller, Community Librarian

3. PUBLIC COMMENT

No public comments were made.

4. APPROVAL OF MINUTES

November 4, 2009 Minutes – Member Mordo moved that the minutes be approved as presented, Chair Lai seconded and the minutes were passed with the approval of all members present

August 5, 2009 Revised Minutes – Member Mordo moved that the minutes be approved as presented, Chair Lai seconded and the minutes were passed with the approval of all members present

5. DISCUSSION

a) Parcel Tax Ballot Wording:

Member Satterlee led the discussion on the subcommittee's (made up of member Packard & Satterlee) work in deriving the proposed parcel Tax Ballot language with the assistance of special legal counsel Scott Ferguson. Member Satterlee presented the proposed language indicating that it represents a blend of comments and suggestions made by the subcommittee members, special counsel as well as feedback from our survey consultant Bryan Godbe. After discussion, public comment, and several suggested modifications to the

original proposed version, the following ballot language was agreed upon unanimously after a motion by member Mordo and second by Chair Lai.

To maintain library hours, books and materials, programs, and for general purposes, shall the North County Library Authority, a joint powers authority between Los Altos and Los Altos Hills, continue a tax for 20 years at the fixed rate of \$76 per year, with annual oversight, on each developed parcel of land within Los Altos and Los Altos Hills and allowing an exemption for low-income senior households?

b) Parcel Tax – Logistics For a June 2010 Election:

Special Counsel Scott Ferguson next discussed the possibility of presenting a “long version” of the ballot wording that would go more in depth and describe the parcel tax in more detail for the benefit of prospective voters. This version would include a more detailed statement of purpose, discuss accountability, as well as specific effective and expiry dates of the tax. Although the long version is not mandatory, the governing body should consider its presentation. Commissioners also discussed if the long-version should go back to subcommittee for review – all agreed this was not necessary given that the main ballot wording had already been decided upon. Members generally agreed with this direction and asked that Scott return at the next meeting with some proposals to consider.

Liaison Morreale and special counsel Ferguson also reminded the members of the important next steps and dates including:

- **Before March 12th - Authority Public Hearing**
- **Before March 12th - Adopt Election Resolution**
- **March 17th - County Deadline Argument**
- **March 24th - County Deadline for Impartial**
- **June 8th Election**

Special counsel Ferguson will bring forth a draft resolution at our next meeting for review and acceptance

Commissioners discussed next meeting dates and tentatively set them on the second Wednesday of each month, with the exception of March 3 & May 18th, as follows:

- January 13
- February 10
- March 3
- April 14 (possibly not needed)
- May 18

c) Discussion of the possible Use of Investment Advisors

Member Mordo raised the concept of taking advantage of investment advisory services should the parcel tax pass as a basis for safely maximizing investment earnings on the future tax proceeds. Liaison Morreale shared with the group the City of Los Altos has already

procured similar services for City funds and we can discuss the possibility of a shared service agreement in the future. Member Satterlee commented that we should have that discussion as the election draws closer

6. ACTIVITY REPORT

None

7. ADJOURNMENT

Member Lai adjourned the meeting at 6:35 PM.

Respectfully submitted,

Russell J. Morreale
Liaison to NCLA