



## LIBRARY COMMISSION MINUTES

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Regular Meeting of Tuesday, July 1, 2003  
Los Altos Main Library  
13 South San Antonio Road, Los Altos, California 94022

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### ROLL CALL

Chairperson Thurber called the meeting to order at 5:30 p.m.

Present: Chairperson Thurber and Commissioners Gerich, Iskow, Lopez, and Dr. Takle Quinn.  
Absent: McNulty Winkler  
Also Present: County Librarian Melinda Cervantes, Adult Program Librarian Susan Yip acting for Cheryl Houts, and City of Los Altos Liaison Donna Legge.

### MINUTES

COMMISSIONER LOPEZ MOVED that the minutes of June 3, 2003 be approved as amended. THE MOTION WAS SECONDED BY COMMISSIONER ISKOW AND PASSED UNANIMOUSLY BY VOICE VOTE.

Amendment:

#### Dr. Karen Takle Quinn, LALE

Karen reported that the highly successful kickoff event of April 11<sup>th</sup> featuring Nancy Packer was reviewed and debriefed at the 13 May LALE meeting. Thank you e-mail notes and letters have been sent to those individuals who helped make this first LALE event a big success. The performance of the library sound equipment at the 11 April LALE event, has resulted in Bob Simon exploring (with others) how this equipment may be improved. LALE is working on a process to accept potential stock donations. Cheryl Houts reminded LALE directors that Vision 21 will sunset in another two years. LALE will begin planning to avoid any major impact on the library collection.

### REPORTS

#### Susan Yip, Adult Program Librarian

In Cheryl's absence, Susan Yip distributed the monthly public suggestions and comments. She announced upcoming events and library attractions including the Summer Reading Program, the Woodland Library Staff Appreciation, book club and the Friends of the Library Book Sale (September 12, 13 and 14). She announced her retirement party that is scheduled for July 28.

Melinda Cervantes, County Librarian

Melinda provided information about the children's Internet Protection Act (USA PARTIORT Act) and impact of the act to those that receive funding. Filters are used more by schools than libraries. She announced that the County passed the budget. The Saratoga Library is now open. Milpitas library locations are still under review. Cupertino Library hours will be adjusted to meet budget needs.

Dr. Karen Takle Quinn, LALE

Karen announced that LALE is reviewing the use of stock options and is exploring alternatives for current and future funds.

Parcel Tax Election 2004

A Steering Committee has been established and is currently looking at a March 2, 2004 election. A fact sheet is being developed by a campaign consultant. A meeting will be held on July 17 in Campbell for community campaign coordinators. A campaign kickoff will be held on July 30 in Cupertino. On September 25 the JPA will move forward with a resolution of intent.

Indoor/Outdoor Library Areas

Thurber recommended that more seating areas be made available outdoors. The Friends (of the Library) may be interested. It was recommended that the indoor silent study area and the outdoor area be agendized separately at the next meeting.

**FUTURE AGENDA ITEMS**

1. Teen Services Presentation – September 2003
2. Woodland Location for Commission Meeting – October 2003

**ADJOURNMENT**

Meeting was adjourned at 6:15 p.m.

Donna Legge, Recreation Supervisor  
Liaison to the Library Commission