



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, May 1, 2007
Los Altos Main Library
13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Nancy Tucker called the meeting to order at 5:31pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Poulos, Thurber, Struthers, Gerich and Lai

Absent:

Also Present: Cheryl Houts, Community Librarian; Sarah Flowers for Melinda Cervantes, County Librarian; Roy Lave, NCLA; Curtis Cole, Joint Powers Authority Representative; Gerry Dunckel; Friends of the Library; Peggy Ford, City Staff Liaison

MINUTES

COMMISSIONER THURBER MOVED that the minutes of April 3, 2007 be approved with corrections. THE MOTION WAS SECONDED BY COMMISSIONER LAI AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Cheryl Houts, Community Librarian

Cheryl reported on various staff changes taking place at the Library along with adult and children's programs taking place during April and the Month of May.

Sarah Flowers for Melinda Cervantes, County Librarian

Sarah discussed many items going on in the County Library at this time. A ground breaking ceremony took place on April 28th for the new Milpitas Library scheduled to open in late 2008. Beginning May 1st, the library will begin issuing courtesy notices 3 days before items are due.

Gerry Dunckel, Friends of the Library

Gerry reminded everyone about the book sale coming up on May 5th and 6th and also gave some information on the Friends of the Library financial report.

Commissioner Smith, LALE

At LALE's previous meeting they discussed how to support the expansion of the Library.

JPA Meeting and/or NCLA Meeting Report

The JPA met on April 26 for a first look at the FY 2007-08 budget. The next regular JPA meeting will be on Thursday, June 7, when the budget will be approved. There will be a JPA Study Session on Thursday, May 24 to review Procurement policies.

NCLA will meet on May 15 to discuss funding a needs assessment for the possibility of a Library Expansion.

BUSINESS

1) Expansion

COMMISSIONER THURBER MOVED to ask Council to appoint the Library Commission as the Organizing Committee of the Library Expansion THE MOTION WAS SECONDED BY COMMISSIONER LAI AND PASSED UNANIMOUSLY BY VOICE VOTE.

2) Needs Assessment

Discussion surrounded how a needs assessment works and how to go about implementing findings from the assessment. NCLA will meet on May 15 to discuss funding a needs assessment for the possibility of a Library Expansion.

3) Reaching Out to the Community

The History Museum has a display on David Packard.

DISCUSSION AND ITEMS OF INTEREST

FUTURE AGENDA ITEMS

Set June 5th Agenda

ADJOURNMENT - Meeting was adjourned at 6:47 pm

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission