



LIBRARY COMMISSION MINUTES

SPECIAL MEETING

Monday, September 10, 2007

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson, Nancy Tucker called the meeting to order at 5:32pm

Present: Chairperson Tucker; Vice Chairperson Smith; Commissioners Struthers, Gerich and Lai

Absent: Thurber, Poulos

Also Present: Cheryl Houts, Community Librarian; Melinda Cervantes, County Librarian;

MINUTES

COMMISSIONER STRUTHERS MOVED that the minutes of August 7th, 2007 be approved. THE MOTION WAS SECONDED BY COMMISSIONER GERICH AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

REPORTS

Cheryl Houts, Community Librarian

Cheryl reported on the many programs and activities taking place at the library. She reported on a new program, Baby Lap Sit for infants and caregivers which began today, September 10, 2007. She thanked commissioners, LALE board members and Friends who manned the library booth at the Los Altos Community Picnic Sunday, September 9th. Cheryl also reported on a successful summer reading program this year.

Melinda Cervantes, County Librarian

Melinda reported on statewide issues affecting libraries, specifically, \$15 million in cuts to library funding statewide. The impact on Santa Clara County Library is a loss of \$374,000 for FY2007/08 (Direct Loan and Interlibrary Loan Program impact = \$300,000. This revenue was not budgeted so there will be no impact. The Public Library Foundation impact = \$74,000. This revenue was not budgeted so there will be no impact. Both of these state revenue sources were augmented in FY 2007. Based upon the state's track record of being unable to sustain augmentation for library

purposes, we did not budget at the higher level for FY 2008. Sadly, the State budget for Public Library Foundation is now the same level as in 1979.

AB1030 Libraries: Literacy and English Acquisition (for At Risk Youth) passed the Senate. The bill is now the property of the Assemble Floor. Assemblywoman Caballero (Salinas) has asked if interested parties could begin writing support letters to the Governor.

Our automated materials handling system has been installed in the last two libraries.

Dolly Barnes, Saratoga Community Librarian will retire in December after 36 years with the Santa Clara County Library. A new Systems Administrator has been hired and will begin work November 16th.

Melinda reported that Santa Clara County Library is partnering with The Tech Museum of Innovation and Health Trust in programming supporting Body Worlds display at the Tech Museum September through January.

Friends of the Library

Commissioner Gerich reported that the Friends of the Library had made \$18,000 at their last book sale and St. Vincent de Paul had collected all leftover books.

Commissioner Smith, LALE

Commissioner Smith reported that there would be a meeting Tuesday, September 11th at 8 a.m. and that two LALE representatives had volunteered at the community picnic.

JPA Meeting

Next meeting is October 25th at 1:30 p.m. A new procurement policy will be considered for adoption.

BUSINESS

1) Review of RFP's for Needs Assessment

Nancy reported that the deadline for submission of proposals had been extended two weeks and the new deadline is September 24, 2007 at noon. She reported that two consultants will respond and a third has declined. A full complement of community representatives has been asked to participate on the Library Expansion Committee and will participate in the needs assessment and they are: Joan Pampeyan, Lee Lynch, Grant Spaeth, Jean Mordo, Teresa Kersten, Jane Sanders, Roy Lave, Cheryl Houts, Sarah Flowers and Sam Hardy. Doug Schmitz, City Manager of Los Altos, will be invited to join the committee. Further discussion centered on selection of the consultant. Curtis Cole, Jim Lai, Nancy Tucker, David Struthers and Bob Simon will meet Wednesday, September 26th at 8 a.m. to select the consultant.

COMMISSIONER GERICH MOVED that a sub-committee be formed to select and notify the consultant and invite the consultant to be present at the October 2, 2007 kickoff meeting. **THE MOTION WAS SECONDED BY COMMISSIONER SMITH AND PASSED BY VOICE VOTE.**

DISCUSSION AND ITEMS OF INTEREST

FUTURE AGENDA ITEMS

Set October 2nd Agenda

ADJOURNMENT - Meeting was adjourned at 7:25pm

Respectfully Submitted by
Peggy Ford, Recreation Supervisor
Liaison to the Library Commission