

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, JANUARY 6, 2022, AT 6:31 P.M. VIA
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Carter, Dixit (left at 7:24pm), Gee (connection issue 7:30pm – 7:32pm), Liu (left at 6:58pm), Wheeler

ABSENT: Commissioner Crane

PUBLIC COMMENTS

None

ITEMS FOR CONSIDERATION/ACTION

1. Minutes

Action: Upon a motion by Commissioner Carter, seconded by Commissioner Dixit, the Commission unanimously approved 6 – 0 to approve the minutes of the December 2, 2021, Library Commission meeting.

2. Update from County Staff

County Librarian Jennifer Weeks presented the monthly update for Santa Clara County. She highlighted the following information:

- SCCLD new library card design
- SCCLD to resume full hours beginning January 24, 2022
- SCCLD Silicon Valley Reads 2022 events

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- New Los Altos staff
- Los Altos Statistics for December 2021
- Los Altos library virtual and in person programs

3. City Council Meeting Schedule

Action: No action taken. Staff Liaison Jaime Chew presented the Los Altos and Los Altos Hills City Council schedule.

INFORMATIONAL ITEMS

4. Information from the Friends of the Library

Elayne Dauber advised the Commission that the Friends of the Library will be reworking their mission statement. She also reported the upcoming dates and locations for future sales.

5. Update from City Staff

Staff Liaison Jaime Chew reported the cancellations of New Year's Fun Run and the Teen Open House to celebrate the opening of the Juniper room at the Los Altos Community Center due to Omicron. Winter class registration is open.

COMMISSIONERS' REPORTS AND COMMENTS

6. Infrastructure Subcommittee

Action: Subcommittee met. Commissioner Gee identified vendors of moveable walls for the Orchard room at Woodland branch. Woodland branch expansion was discussed.

7. Services Subcommittee

Action: Subcommittee met. Drop boxes and survey information discussed.

8. Awareness Subcommittee

Action: Subcommittee met. Upcoming ads and marketing opportunities were discussed.

9. Futures Subcommittee

Action: Subcommittee did not meet in December. Currently discussing a new project.

10. Work Plan Subcommittee

Action: Subcommittee did not meet. Commission decided to agendaize a discussion on whether to keep or disband this subcommittee.

FUTURE AGENDA ITEMS

- a. Work Plan
- b. Work Plan Subcommittee

ADJOURNMENT

Chair Wheeler adjourned the meeting at 8:11pm