



LIBRARY COMMISSION MEETING

THURSDAY, FEBRUARY 3, 2022 - 6:30 P.M.
TELECONFERENCE

Please Note: Per California Executive Order N-29-20, the Library Commission will meet via Telephone/Video Conference only.

Telephone: 1-650-242-4929

Meeting ID: 148 077 1404

<https://webinar.ringcentral.com/j/1480771404>

TO PARTICIPATE VIA VIDEO: Follow the link above. Members of the public will need to have a working microphone on their device and **must have the latest version of Ringcentral installed** (available at <http://www.ringcentral.com/download.html>). To request to speak, please use the “Raise hand” feature located at the bottom of the screen.

TO PARTICPATE VIA TELEPHONE: Members of the public may also participate via telephone by calling the number listed above. To request to speak, press *9 on your telephone.

TO SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to jchew@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the Commission. Please include a subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE

Correspondence submitted in hard copy/paper must be received by 2:00 PM on the day of the meeting to ensure distribution prior to the meeting. Correspondence received prior to the meeting will be included in the public record. [Please follow this link for more information on submitting written comments.](#)

Public testimony will be taken at the direction of the Chair, and members of the public may only comment during times allotted for public comments.

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or

three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Minutes
Approve minutes of the regular meeting of January 6, 2022
2. Santa Clara County Library District Presentations
Receive information and updates from County Staff
3. Work Plan Subcommittee
Discuss whether to maintain or discontinue the Work Plan Subcommittee and take action as appropriate
4. North County Library Authority (NCLA) Memo
Discuss and finalize the drafted memo to be forwarded to NCLA for consideration

INFORMATIONAL ITEMS

5. Receive information from Friends of the Library
6. Receive update from NCLA and LALE
7. Receive information and announcements from City staff

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Subcommittee Updates

- A. Infrastructure Subcommittee (Carter, Gee, Wheeler)
- B. Services Subcommittee (Bedard, Crane)
- C. Awareness Subcommittee (Carter, Dixit, Wheeler)
- D. Futures Subcommittee (Crane, Gee)
- E. Work Plan Subcommittee (Bedard)

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City ADA Coordinator can be reached at (650) 947-2607 or by email: ada@losaltosca.gov.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <https://www.losaltosca.gov/librarycommission>

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.