

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF  
LOS ALTOS, HELD ON THURSDAY, OCTOBER 7, 2021 AT 6:44 P.M. VIA  
TELECONFERENCE IN LOS ALTOS, CALIFORNIA**

**ROLL CALL**

PRESENT: Commissioners Bedard, Carter, Crane (7:32pm), Dixit, Gee, Liu, Wheeler

ABSENT: None

**PUBLIC COMMENTS**

None

**ITEMS FOR CONSIDERATION/ACTION**

1. Approve minutes of the meeting of September 2, 2021

Action: Upon a motion by Vice Chair Wheeler, seconded by Commissioner Carter, the Commission unanimously approved 6 – 0 to approve the minutes of the September 2, 2021, Library Commission meeting.

2. Update from County Staff

Library Services Manager Allison Lew presented the monthly update for Santa Clara County. She highlighted the following information:

- SCCLD patron survey commitments and results

Community Librarian Rose Baiza presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- Los Altos Statistics for August 2021
- Los Altos library virtual and in person programs

3. Commission Reorganization

Action: Chair Bedard nominated Vice Chair Wheeler and Commissioner Carter nominated Chair Bedard for the role of Chair. Vice Chair Wheeler was voted 6 – 0 as the new Chair of the Library Commission to serve through September 2022.

Chair Wheeler nominated Commissioner Gee for the role of Vice Chair. Commissioner Gee was voted 5 – 0, with 1 abstention (Commissioner Gee) as the new Vice Chair of the Library Commission to serve through September 2022.

4. Work Plan

Action: None taken. The Commission finalized the timeline for subcommittees to submit updates to the Work Plan in preparation for the joint Council/Commission meeting on November 2, 2021.

5. Futures Subcommittee Presentation

Action: Upon a motion by Chair Wheeler, seconded by Commissioner Liu, the Commission unanimously approved 7 – 0 to approve the Futures Subcommittee to present to the North County Library Authority and request a reconstitution of the Library Redevelopment Task Force and the library redevelopment project.

## **INFORMATIONAL ITEMS**

6. Information from the Friends of the Library

Diane from the Friends of the Library advised the Commission of their recent book sale which grossed roughly \$11,000. The Friends also provided approximately \$1,500 in materials to teachers as well. In addition, the Friends are also currently working with City staff on alternative locations to house their operations.

7. Update from City Staff

- Staff Liaison Jaime Chew reported on the success of the Los Altos Community Center Ribbon Cutting Ceremony on October 2, 2021 and the opening on October 4, 2021.
- Fall programs are slowly transitioning to LACC. Virtual programming still being offered.
- Los Altos COVID-19 page is current with vaccination information.

## **COMMISSIONERS' REPORTS AND COMMENTS**

8. Infrastructure Subcommittee

Action: Subcommittee met. Woodland improvements discussed.

9. Services Subcommittee

Action: Subcommittee met. Work plan discussed.

10. Awareness Subcommittee

Action: Subcommittee met. Shared information on upcoming ads.

11. Futures Subcommittee

Action: Subcommittee met. Following up on self service.

12. Work Plan Subcommittee

Action: Subcommittee met. Updated Work Plan.

## **FUTURE AGENDA ITEMS**

Work Plan

## **ADJOURNMENT**

Chair Wheeler adjourned the meeting at 8:45pm.